MEMBERS OF HOUSEHOLD

3

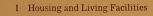
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Age last birthday

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QUESTIONNAIRE ON HOUSEHOLD RESOURCES &

STANDARDS OF LIVING IN THE UNITED KINGDOM 1967-68



II Employment

III Occupational Facilities and Fringe Benefits

IV Current Monetary Income

Assets and Savings

VI Health and Disability

VII Social Services

VIII Private Income in Kind

IX Style of Living

A Survey carried out from the University of Essex and the University of London (L.S.E.)

Queries should be addressed to: Miss Sheila Benson Skepper House 13 Endsleigh Street London WC1

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Name of Interviewer. M. A. Mulay

Date(s) of interview(s)

Or contacts

SERIAL NUMBER

1 2 3 4 5 6 7 8 5 9 9 0 1

# Form of introduction

"My name is X. I'm from Essex/London University. We're preparing a report (writing a book) about standards of living in Britain today and how families manage. We think it's important for the Government and everyone else to know what the facts really are. We're hoping to talk to about 3,000 families throughout the country and I'd be very grateful if you could help us by answering some questions. All our information is, of course, strictly confidential."

# SUMMARY: COMPLETE AFTER INTERVIEW

Interview carried out     at first call     at second call     at third or later call	10 X Y 0	Which sections were answered in whole or in part by which persons on the household?      Informant	13 2 <del>3456789</del>	5. Number of other households at address None	(i)
Information for household     complete skip to Q. 3     incomplete—answer 2a	11 (X)	2nd member	14	6. Household living on ground basement floor 1st floor	22 X Y
(a) Sections Housing incomplete Employment Occupational Income ALL THAT APPLY Health Soc. Services Inc. in kind	1 2 3 4 5 6 7 8	CODE 3rd ALL THAT AS LISTED IN Q'AIRE (Some Sections 4th may be listed twice)	16 0 17	Answer 2nd floor 3rd floor 4th floor 5th or above Specify  (a) Is there a lift in the building?	2 3 4 5
Style of living  (b) Reasons if incomplete ill/disabled	9 12 X	5th 6th	18	building? Yes No 7. Is there an internal or external	23
does not know information unwilling to give information other (specify)	Y 0 1	Other (specify)  4. Semi or detached house	19	flight of at least 4 steps or stairs to the dwelling entrance?	
		or bungalow Ter. h'se or bungalow Self-con. flat in block Self-con. flat in house Self-con. flat attached to shop/business Room(s): furnished Other (specify)	2 Y 1 2 3 4	Yes No	8 9

### QUESTION 8 Work record

Our aim is to trace persons whose work record is not full and to establish both numbers of weeks fit which fewer than 30 hours were worked.

### Weeks off work in year

The procedure is first to ask the general question about numbers of weeks off work. Some informants will be uncertain of the right answer. They can be encouraged by prompts about the last spell off work for unemployment, then sickness and so on down the list. Whenever it is clear they are going back more than 12 months you should move on to the next eventuality on the list. In the appropriate column note the number of weeks for all spells of unemployment, sickness, etc. You must record "O" in all open boxes when the person has had no spell off work for that reason. You may ignore the codes "X" and "Y" under each open box. They are for office use. For easy reference you can record each spell off work alongside the months listed below. (You may in rare instances interview persons, say, who had five or six spells off work through sickness and may need to show some rough working to arrive at the right total. (Please leave any rough working in case of queries.)

2 Wko paid holiday

Hasked in case required

# List member of household (informant, 2nd, 3rd) and weeks off work and reason

January	July
February	August
March	September
April	October
May	November
Tuno	December

Some informants may have a quick answer for the first general question (usually because they have a very full or almost empty record of work in the year). You should nonetheless use the same procedure of asking about each type of eventuality and each spell off work as a check. If an informant says he hasn't been off work except for "just odd days because of colds and so on" ASK How much would it amount to over the past twelve months — one week, two weeks? AND CODE ACCORDINGLY. For informants (e.g., housewives or students) who have only worked for a few weeks in the year, you may find it quicker to establish first how long they were at work.

As with so many other questions about "the last twelve months" in this questionnaire, informants will often find it helpful if you encourage them to think forwards from a date exactly a year ago.

### QUESTION 9

Exclude Bank Holidays in counting up holiday entitlement. List number of weeks to nearest week. Do not insert "  $\frac{1}{2}$  ".

## QUESTION 10 Occupation

See instructions above for Q. 7(b). Start by recording member of household in left-hand box (informant, 2nd, 3rd, etc.) and then carefully note occupation and industry or business. The office will code in the right hand columns on the basis of your information. Avoid all vague terms, e.g. "engineer". If you find the answer too general or difficult to understand always ask "What do you do?" and write in the answer. In many households there will be only one or two persons who have been at work in the past twelve months. If necessary you can use all the space in the box just for one or two persons, providing it is clear to which person(s) the information applies.

Building Inders,

# QUESTION 11 Change of Job

Note that sub-questions (a) - (d) apply only to persons changing their jobs less than five years previously.

Hustand changed Job Code X. Because the secont getting energy overtime.

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a code i. 6

11(c). IRU, etc., means Industrial Rehabilitation Unit or any other Government training centre.

Hustrand Heres code4. 12 Code Y

# **QUESTION 12 Training Course**

Our object is to check on men taking a re-training or training course, whether or not they changed their job. Some men may have taken a course and gone back to their former job or employers. Others may be unemployed and yet have taken such a course.

1968. wife 17. C how much.

# QUESTION 13 Fall in Earnings

You may be asked what you mean by "big" fall. Accept whatever the informant thinks is big. Put the information in the box, including the approximate earnings previously as well as the subsequent earnings and code the extent of the fall in the right-hand columns.

## QUESTION 14 Best job

If you are asked "What do you mean by 'best'?" you should say "It is up to you to decide" (adding, but only if necessary, "whether it's best because of the money, the people, the job in itself or anything else"). of course there will be people who give a mixture of reasons. Code the one they treat as most important. If they are undecided code DK.

# QUESTION 15

A few persons — e.g. students — may have worked for part of the last year, or may work every Saturday and still be in full-time education. We will be asking about them later. Code them as still in full-time education.

# QUESTION 15(a) Years of full-time education

The question is worded so that if someone has missed a year's schooling because of illness, say, between the ages of 5 and 14, he can adjust his answer accordingly. You can check (or aid other informants trying to reach an answer) by deducting five years from the leaving age and then asking if the result allows for any absence because of hospitalisation, war evacuation, military service, or any other reason. Note that full-time education can be provided in hospital. Only deduct a year if ALL of it was spent out of school. When writing in leaving age and number of years education remember again to insert each digit.

Hus. D. Code X. wife ar how wing

# QUESTION 16 Manual Workers

If you are in doubt from what you have been told about a man's job whether it is manual ask, "How do you do your work? Is it mostly heavy work, or operating a machine or mostly with your hands?" If he indicates any of these ask Q. 16. If still in doubt ask the question and write a note.

# QUESTION 17(a) Husband's occupation

Follow same procedure as above under Question 10. It will be even more necessary to probe for the exact type of job. Encourage the woman to tell you what her husband did, since the answer is most important for us in classifying occupational status.

#### OCCUPATIONAL FACILITIES AND FRINGE BENEFITS

#### General

Our intention is to invite anyone who has been working full-time to tell us about working conditions and fringe benefits. This will include anyone currently sick or unemployed who has been in full-time work in

NORMALLY QUESTIONS SHOULD NOT BE ASKED ON SOMEONE ELSE'S BEHALF: THEY SHOULD BE ADDRESSED TO THE PERSON IN OR RECENTLY IN A PARTICULAR EMPLOYMENT.

But if two brothers, or husband and wife, work in the same factory or if otherwise the informant has good reason for knowing the employment conditions, then the interviewer may exercise discretion.

Has band

Code O. Wife disease

## QUESTION 1 Outdoors

In determining whether mainly outdoors, you should find whether proportion of working time spent outdoors exceeds 50 per cent. Those working outdoors but under cover (e.g. some dock labourers and railway porters) should be counted as outdoors. Where conditions have changed, the question should be applied to the most recent conditions (e.g. last week at work).

### **QUESTION 2** Facilities

We are interested only in facilities provided by the employer. Disregard provisions and facilities which may happen to be available but which are not provided by the employer (e.g. garage hand who uses W.C. and washing facilities in neighbouring shop, or printer's apprentice who nips into local café for tea). For someone currently sick or unemployed the questions apply to the last job he held during the previous 12 months.

Facilities for washing Note that there must be hot water, soap and towel if "yes" is to be coded. Include liquid soap and paper towels in definition if necessary.

# QUESTIONS 2 and 3 Writing in questions which do not apply

Working conditions vary widely and it is impossible to devise questions which fit them all. If you are satisfied that the answer yes or no to a particular question is meaningless or inappropriate DO NOT CODE alongside the item but write in underneath how many of the 8 or 10 items do not apply.

# QUESTION 3 Sufficient Heating

The test is whether the informant feels cold at his work more often than the occasional instance of there being a heating breakdown or a really

Facilities for washing Note that there must be hot water, soap, towel and mirror if "yes" is to be coded. You may count liquid soap as "soap" and paper towels and even a hand drying machine as equivalent to a towel if necessary.

Place for lunch Eating at bench or desk does not count.

Place to keep clothes e.g. cupboard, locker, wardrobe, hook in small room, etc. The wording should make clear that we are interested both in a place where clothes can be kept and one where they will be reasonably safe.

#### CURRENT MONETARY INCOME

This section asks questions in turn of the employed, the self-employed and then everyone, including those who are not employed. Our object is to obtain reliable estimates of income, before and after tax, for each income unit in the household, both for "last week" and "the last 12 months".

#### Income Unit

This is any person aged 15 or over, or if in full-time education any person aged 19 or over, together with wife or husband (if she or he has one) and children under 15 (or aged 18-18 if in full-time education), if any. According to this definition a man, wife, and children aged under 15 count as one income unit, but a middle-aged widow and a son who is a university student, or an elderly widow and a single daughter of 40, count as two income units. A household consisting of man and wife with three single children who are all over 15 years of age and who are at work counts as four income units.

#### Allocating Income

Usually amounts of income can be entered in the appropriate column, according to the person receiving it. Do not enter any income twice. Do not, for example, tenter a particular amount both for the wife and the husband. Nor need you split up any amount part of which is payable for a dependent wife or child. Thus, do not atlumpt to divide up the total of family allowances; enter the total in the wife's column. And enter an amount for sickness benefit, say, even if it includes sums for the wife and children, in the husband's column (if indeed it is he who receives it).

# Gross and Net

In the first question you carefully ask for the last pay net of deductions and go on in the second question to establish what these deductions are. The answers to both questions effectively give gross and net earnings for the last period for which pay was received and you can build up further information in the questions that follow. You should be conscious of this distinction throughout the section. It will not always be possible to get information both for income after tax and income before tax. Remember that if you cannot get an answer for one you may be able to get it for the other. Make a note whenever you can. We can calculate in the office.

# Last 12 months

Though you start by finding what was the last amount of pay received it is very important also to find what was the average pay during the previous 12 months and gradually build up the total income received by the income unit and the household in those months. You have already filled in a work-record and this will help you to answer several of the questions in the section.

#### QUESTION 1 Last earnings

Remember to check earnings for each member of the household, even those of a wife who had a job for only a few weeks in the year, a young son who works only on Saturdays, and a retired man with a part-time job. Second or subsidiary earnings are dealt with in Q. 14. Note that each digit is ruled off from the next. Insert "O" in any column which does not apply. Please note also that we have allowed wider columns on these income pages so that you have enough room to write in figures. But note that you will have to indicate which member of the household received any income if you are obliged to use a fifth or sixth column.

# **QUESTION 2** Deductions

Don't forget that a total is better than nothing. If the informant is uncertain say, "I believe it is on your pay slip" and encourage him or her to check. We have asked you to put a tick if in fact you are shown a slip or the informant reads off the amounts. As before, the small boxes on the left are for you to identify the member of the household: "Int." "2nd" "3nd", etc.

hold: "Inf." "2nd" "3rd", etc.

National Insurance contributions

A male employee ordinarily pays 15s. 8d. and a female employee 13s. 2d. per week, although note that a married women can elect to pay only 7d. per week to cover industrial injuries benefits. Boys under 18 pay 10s. 1d. and girls 8s. 5d. per week. Persons over 18 who are contracted out of the graduated pension scheme pay a higher flat rate insurance contribution of 18s. 1d. (men), 14s. 8d. (women).

Graduated pension contributions

The employee contributes 4½ per cent of each pound of gross weekly earnings between the ninth and the eighteenth, i.e. approximately 11½d. for each of these pounds, plus † per cent for each pound between the 19th and the 30th, i.e. rather more than 1d. for each of these pounds. In fact a man with gross weekly earnings of £9 pays nothing, one with £13 pays 4s. 0d., one with £12 pays 9s. 0d., and one with £30, 9s. 9d. About one person in every five, however, is contracted out of the graduated pension scheme, but such persons nonetheless pay † per cent on each pound of gross earnings between the ninth and the 30th, or a maximum of 2s. 1d.

# QUESTION 3 Highest and lowest

Check the number of weeks worked by turning up the work record. Some people's earnings will have varied only in one or two weeks of the year and it will not be difficult for you to establish an average in (b). Hemember Q. 3(b) is very important. Other people's earnings may have varied widely, either because of changes of jot or variations in overtime. Do not include variations due to holidays or sickness. It it is difficult to arrive at an average write in the box or in the margins, e.g. 10 weeks @ £24 11s. We will work out the rest. Do not include weeks of holiday or sickness, which are explored later.

# QUESTION 4 Bonuses

If a commission or bonus has been included in Q. 3 do not now amend the answer that question. If the information is given for the first time write the amount in the box and also strike out  $^{\circ}$  Before  $^{\circ}$  or  $^{\circ}$ After  $^{\circ}$ Tax as appropriate.

D were ITTE.

QUESTION 14 Second job

This will have been established in the earlier section on Employment. Repeat the question because earnings from subsidiary occupations tend to be forgotten. For example, painters and decorators may have done one remunerative weekend job for a few weeks several months earlier in the year. A gardener may have done some intensive paid work for various local people in the evenings and weekends of the summer months. Or a university lecturer may have had a remunerative consultancy or a series of well-paid broadcasts at some point in the year. Remember that extra earnings from a source other than usual employment may not be thought of as a second job. You should probe for all kinds of additional earnings, depending on the nature of the usual employment.

QUESTION 15

This is laid out as concisely as possible on one page and you are asked to ring 01, 02, 03, etc., as appropriate and then to enter the rates per week and amounts below, carefully writing in the code "01" (i.e. Family Allowances) "02" (i.e. Retirement Pension) and so on so that we are clearly aware of the allowances to which the amounts

Pension) and so on so that we are cleanly agree refer.

Amounts will sometimes be joint—e.g. retirement pension for man and wife—
or will be for several members of the household—e.g. sickness benefit for man and
wife and children. In these instances the amount should be entered (if necessary, after
the interview in the column only, under that member of household receiving the
payment. Whenever possible encourage informants (especially when elderly) to show
you the allowance or pension book.

CODE 01 Family	Allowa	nces				Fourth &	
up to April 1968 after April 1968 counting children	under	 15 o	nil nil to 19	Second 8s. 15s. still in full-tim	Third 10s. 17s. e educat	subsequent 15s. 17s. tion or college or	an

Wife's income					E2 168	s. 0d s. 0d						
1st dependent child						s. 0d						
2nd dependent child					111	s. ou	•					
ODE 03 Standard Widow's Note: not the widow's	Pens allow	ion ance	which	is	paid	for	the	first	26	weeks	after	

points a time dre war pensions, not service pensions incided under occupantial pensions later in Q. 19.

CODE 10 Maternity Allowance
The standard rate of maternity allowance is £4 a week. It is paid to women who have been paying full national insurance contributions. It begins 11 weeks before the expected confinement and ends after the sixth week following it.

CODE 11 Maternity Grant
This grant is £22 either for home or hospital confinement.

CODE 14 Single Grant
This is officially described as an exceptional needs grant. The Ministry of Social
This is officially described as an exceptional needs grant from the explain "a grant from the Assistance Type for the for all income units who are not employed, whether or not they receive supplymentary benefit. A large number of people obtain single grants, e.g. for specify benefit. Note also that since you are asking about a period of 12 months there will be instances of people now in work who obtained a grant at an earlier point in the year.

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SHKS +15 saming related Jup 13

£30.

#### QUESTION 20 Miscellaneous allowances and cash income

The various kinds of income have been laid out as compactly as possible The various kinds of income have been laid out as compactly as possible but remember that two or more may need to be coded and you should prompt carefully. Underneath describe the type of allowance (so that we know to which code a particular amount refers) and the amount per week or per month. Ring either "1" or "2" depending on whether the allowance did in fact cover last week and strike out "Before" or "After" tax as appropriate. Make sure that in the case of allowances of husbands temporarily away from home that you have not already written in his earnings earlier as a member of the household. If you have do not write in any amount he pays. All we want here is any income which is not covered by earlier entries.

# QUESTION 20(b) Allowances for separated and divorced wives

Some wives receive money direct from their husbands (or via the court). Others have court orders but these are signed over to the Supplementary Benefits Commission, which collects the money and pays the mother a standard weekly allowance. We therefore want to avoid counting the amount in Q. 20 if that amount is already included in the figure for supplementary benefit listed under Q. 15. We also want to be able to sort out irregular payments of both money from court orders and supplementary benefit. Check carefully in all these instances and write a note if anything needs clarification. Fatherless families form a small proportion of the total sample of households. Where money from court orders is paid irregularly and the mother claims weekly from the Supplementary Benefits Office she might not always claim the full amount, or may delay her claim in which case she loses benefit. Check to see if such loss is occurring.

# QUESTION 21 Allowances and sums paid to others

This question complements some of the sub-questions in Q. 20. Here we are concerned to find out about all cash payments or allowances amounting to at least 10s. a week or £25 a year. Note that married children frequently pay rent or bills for elderly parents and old people sometimes make considerable cash gifts to their children. Examples are payments for grand-children's clothing or holidays, payment of T.V. rentals and licence, cash gift for car.

# QUESTION 22 Tax relief

Our object is to gain further evidence about reciprocal aid but also to help us in interpreting the figures for earnings and deductions given earlier. Note that you are not expected to probe for amounts.

# **QUESTION 23**

Property income is considerable for a small percentage of informants and tends to be of two types: income from only one or two houses and income from a range of properties. With a few people considerable time may need to be spent on getting a reliable answer to this question. Net income after tax may not be known so we deliberately seek gross income before tax, then expenses, and only finally income after tax. You may not be able to get the third but make sure you get a figure for the first. It may also be difficult to secure a figure for expenses of rates and repairs but remember that property-owners will often know the total sums entered on their income tax returns. It may even be helpful to remind informants of this: "I mean the total like that in your income tax return—gross income less expenses."

Note that many owner-occupiers and tenants rent rooms and flats to others in their accommodation. Do not count the rent from a boarder living in the household.

\* Children each ger 2/60 sent by Father

### V SAVINGS AND ASSETS

#### QUESTION 1 Personal

This excludes a business bank account which is covered by Q. 4. Avoid double-counting the same bank balance or assets when questioning husband

wife almost certain hus no Savings.

## QUESTION 2 Savings

Note that you should proceed by prompting all items to see how many are appropriate, then try to establish a total and then establish totals for each item only as a check or if necessary. Care should be taken to avoid double-counting. If the informant is hesitant or confused repeat the question to make sure he or she knows what kind of savings you are referring to and THEN show Flashcard No. 4 to get the total. Then try to obtain an absolute total rather than a range. For example, you could ask: "Would you say the figure was at the top end or the lower end of that range—nearer X or nearer Y?"

# QUESTION 2(c) Interest

Try to establish the amounts the informant receives in the form he receives it—that is, before tax is deducted or after it has been deducted at source. In difficult instances you need not waste time converting a "before tax" total into "after tax" so long as you make plain what it is. We will do that work in the office.

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# QUESTION 3 Value of stocks and shares

This question of the value of stocks and shares is crucial and every encouragement should be used to obtain an answer. Some informants simply will not know. Remember that brokers sometimes send an annual valuation. If there is considerable uncertainty, tactfully suggest or imply that it would be very helpful to know and take any opportunity to see the valuation or to leave a note (and s.a.e.) so that a more reliable estimate can be made and either you can pick it up at a second call or ask for it to be sent on.

# QUESTION 3(b) Interest

Proceed as in Q. 2c above. Mostly amounts will be received after tax

# **QUESTION 4**

This is to cover any type of business which is owned in part or in whole by the informant. Being a director does not necessarily mean ownership. The answer to this question should not duplicate the answer to the previous question. Shares come under Q. 3. This is to cover such things as shops, professional practices and small businesses of every kind except limited companies. In all cases make sure that money in the business, bank account and stocks are borne in mind when the valuation is made. When the business (e.g. shop or farm) is run from the owner occupier's dwelling, the value of the dwelling will often have been included in the answer to this question (i.e. Q. 25 in Section V). UNDER NO CIRCUMSTANCES MUST THE DWELLING BE COUNTED TWICE. The valuation should be on the assumption that the informant had to sell but was in no great hurry. A year or even more could be taken to find a purchaser. The valuation should NOT be made on the basis of: "What would you take for your business?" — that is, when the informant has to be persuaded to sell. NOTE that vehicles should be included in the valuation of a business — say of a haulage contractor, a cab owner or even a building contractor or window cleaner. of a haulage c window cleaner.

# QUESTION 5 Other property

Remember that some people use two houses. Others have houses which they rent off to others. This last is not uncommon among elderly people who may be very poor themselves. A "boat" may include anything from a luxury yacht to a small rowing boat.

# QUESTION 11 "Windfalls"

The procedure is the same as in the last question (Q. 10). Remember that for some people an occasional windfall is the only hope they have of getting out of debt, and please make a note if you come across any getting out of debi

### QUESTION 12 Hire purchase

The informant may know neither the total amounts nor the amounts less interest which are owed. If the total is less than £25 simply write it in and do not waste time asking detailed questions about original price, etc. Otherwise ask each of the questions and tick the box if any documents are seen. Sometimes there may be several large items and you may need to use the margins on the page for any additional notes. Remember that we are concerned to establish the total owed altogether, less interest, and so long as this can be estimated you should not be concerned to take up time with every subsidiary question. If you cannot get the informant to give an estimate of the total owed less interest and succeed only in answering the questions under (a) you can leave to the office the job of estimating and writing in the total.

# OUESTION 14 Rent or mortgage arrears

As elsewhere, remember to write in an amount in only one column (not in two columns, e.g. wife and husband). The amount should be debited to the person who normally pays the rent or the mortgage payments. Do not trouble to calculate the exact total amount owed. You have asked about the weekly or monthly payments earlier and so long as you tell us the number of payments (and whether weekly or monthly) we can calculate the figure in the office.

# QUESTION 17 Total assets

Like the question at the end of the Income section, this question is designed to be used when an informant does not wish to go into detail or finds great difficulty, either in the first or in a subsequent interview, in answering preceding questions. Encourage him or her to help you gain at least a broad estimate of total assets, but remember this includes the value of any owner-occupied house, a car, the surrender value of any life insurance policy and personal possessions of value, as well as any savings or stocks and shares. Again, try to get a separate estimate for each income unit in the household, and if the informant shows willingness to go back to the preceding detailed questions encourage him to do so. Try if you can to get the informant to give an exact figure rather than a range.

# VI HEALTH AND DISABILITY

## QUESTION 1 Health

Do not probe for the names of disabling illnesses or conditions, unless the informant happens to mention them.

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### QUESTION 2 Unwell today

Note that the emphasis is on "today" and that you are instructed to complete the questionnaire as if all questions applied to the date when you first made contact with the household. This means that if you have postponed an interview because of illness you should ask all the questions about the day you first called.

#### QUESTION 2a Off work

Check with the work record (page 8) where weeks off work will have been established. But here the information is needed as the basis for general questions about current illness and disability.

# QUESTION 2a (i) & b (i) Number of weeks

If more than a year write "52". If the informant cannot be sure of the exact number and there is uncertainty whether it is less or more than eight weeks seek confirmation of the exact period from the individual concerned at a second call if necessary.

#### QUESTION 2c Regularly

That is, at least once a month for the past three months in connection with the present illness or disability.

# QUESTION 3 Condition affecting activity

This question is designed to prepare the ground for the all-important Q. 7. You are **not** asked to trace every conceivable disability or condition from which people may suffer. Many of them, anyway, will not know diagnostic terms even if you ask them. Instead, you ask about conditions which restrict activity, show Flashcard No. 6 (which is nearly the same list as prompted verbally) and code any part of the body or faculty with which "trouble" is reported. You do not explore all possible effects but only a few examples of effects in which we are particularly interested. Remember you are only trying to find out about certain conditions, not every condition.

# Nerves

Pay particular attention to the need to prompt for any trouble with "nerves".

# Reading ordinary print

Note that your code "No" only if a person cannot read print in a newspaper. Do not code "No" if a person merely has difficulty. For someone who cannot read interpret the question as "seeing" print in newspaper. We are interested at this point in sight not literacy.

Note that if an informant does not admit difficulty with hearing but it is observed, you can code accordingly.

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> Historia 93a) code y.

# QUESTION 4 Special schools & centres

This question is asked only of persons who have been ill and off work or confined to bed or the house for eight weeks or more continuously, and those who are coded for any item in Question 3.

#### QUESTION 5 Date of onset of sickness or disabling condition

Our object is to establish the year of onset but the question is worded 'first have any condition' so as to allow for the fact that some conditions develop out of others. For persons with a disabling condition you ask, in effect, when all the trouble started.

Previous occupation

In the section on Employment you have already asked for the last occupation of everyone not now at work (p. 7). Some people change their occupation because of a disabling condition before finally being obliged to give up work. You should probe for the (previous) occupation which people had before any history of illness or disability started.

0 5. 1966 Steel Enector.

# QUESTION 6 Mobility

You should code people according to their usual mobility, taking no account of a temporary illness or injury. "Usual mobility" may be interpreted as "for at least eight weeks and unlikely to become more mobile in the immediate future" or "for less than eight weeks but unlikely to become more mobile within at least that total period." Someone who spends most of the time in bed and needs help to get out to sit in a chair is defined as bedfast. Someone who can get out of his bed into a chair or wheelchair and who can walk indoors but not even a few yards outdoors without help is defined as housebound. The test is whether someone can walk on his own (without the assistance or company of any other person — though with or without sticks or crutches).

### QUESTION 7 Incapacity

In prompting this series of questions you may find it simplest to ask the question without the variation in brackets, unless it seems appropriate. Remember you are asking whether they have any difficulty in doing X. Sometimes certain questions will not apply to particular people or to particular situations. You will meet people who do not (or say they do not) wash down, negotiate stairs (living in bungalows), go shopping and do housework (especially some men). The question should then be asked in terms of "But would you have any difficulty in doing X if you had to?" The codes 0, 1, 2 are listed in increasing order of difficulty and you should check that you ring one of them for each item.

A Student of the Dedfast. They are therefore excluded from this question and the rest of the series. You may encounter other people (e.g. advanced obesity) of whom it is clear that they cannot do certain activities. You may refrain from putting questions to them. The same is true of any situations in which the questions are likely to cause great distress. BUT AS A GENERAL RULE QUESTIONS 7 (e) to (i) SHOULD BE ASKED FOR ALL OTHER THAN THE BEDFAST AND CHAIRFAST.

and his a Steel Erector )

Blood Pressure

# QUESTIONS 8 & 9 Variation in incapacity

These questions explore whether the pattern of answers to Question 7 is permanent. Question 8 seeks any indication of seasonal variations (e.g. bronchitis) and Question 9 day-to-day variations in the effects of disability.

#### OUESTION 13

NHS means free, wholly paid for by the National Health Service. Private and amenity (paying) beds in NHS hospitals should be coded as private.

# QUESTION 13(b) Number of nights

If a person has had two or more spells in hospital add the total number of nights together.

# QUESTION 13(c) Name of hospital

This will be used in the office to code type of hospital.

**QUESTION 14** Ill in bed means actually in bed for at least half the day.

# QUESTION 15

Visits by and to a doctor will include calls when a person is no longer in bed but up and about. The questions are not, therefore, dependent on the answer yes to Q. 14. When the household is large and/or when there have been several visits it may take you a little time to obtain a reliable answer. Remember that in cases of difficulty it is usually best to approach the answer by asking: "When did you last see your doctor?" "And when was the time before that?" "So that means you saw your doctor seven times altogether in the last 12 months? "Remember that we want to count each consultation, even if there are two consultations on one day or on succeeding days. Remember also to include locums and other (alternative) doctor seen in this period.

# QUESTION 15(c) Visits paid for

If the informant is a wife who makes a visit to her NHS doctor and pays later for the pill, which he prescribes, this should still be counted as a NHS visit.

Most people pay in part for spectacles even under the NHS but some obtain them free by paying and then claiming a refund on test of means (by the SBC).

# QUESTION 18 Doctor at hospital

It is the number of occasions we want to know, not the number of doctors seen at the hospital.

Visits to dentist Remember to ask number of visits, not number of courses of treatment.

# Home help

We are interested only in the use of a local council's Home Help Service.

# Someone from the Welfare

We mean a social worker or officer fro ma Council health, welfare or children's department who is concerned with some aspect of family welfare. **Include** a health visitor, say, but not an officer from the Supplementary Benefits Commission or someone from a voluntary organisation — like the WVS or Salvation Army.

# QUESTION 18(a) Paying a dentist

The point is that very poor people can get free dentures and do not have to pay the  ${\mathfrak L}1$  for a course of treatment.

# QUESTION 18(b) Home help

Some councils charge for a home help's service on test of means.

9 13) Hus. Code X 10 nights. code 1

Belvidere Hosp

914 Hus codey. 2 days

Q15.6. 12 times

(6) Hus. Codel

> Hus 9 18.
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> Dentist once paid

#### QUESTION 7 Food

Actual nutritional levels cannot be established by an interview of this kind, but it is hoped that these questions will show very roughly (i) whether a family member goes short of food occasionally, (ii) whether the family is able to buy relatively expensive foods frequently, (iii) whether any member of the family goes short of food occasionally, and (iv) to what extent patterns of food consumption vary with income.

(a) Cooked breakfast
Many women do not eat breakfast. Bacon and eggs is only an example.
Others would be boiled or fried egg, haddock, kipper, etc. But not porridge, toast, fried bread or potatoes (the distinction is between carbohydrates and other foods)

(b) No cooked meal
Stress the whole day. A heavy breakfast but nothing later, or a heavy
meal at supper-time will not count as going without a cooked meal during

(c) Fresh meat

This will be difficult for households where children have school dinners, or members of the household eat canteen meals. It would be reasonable to code such persons "Yes" in the absence of any better information. It is highly possible that some housewives may have very little fresh meat (defined to include chicken, chops, frozen meat of any kind but not corned beef, tinner meat, boiled ham or sausages). Care is needed as meateating is probably over-stated, and when there is meat the men in the household and not the women may have it.

# QUESTION 8 (a) Joint

Accept what the informant understands by a joint.

# QUESTION 8 (b) and (c) Milk

Do not include school milk (a correction for this will be made in the office). Check for extra milk at weekends. Include sterilised milk ("stera") as fresh. Some houses buy milk in powder or liquid in tins for babies too, but do not attempt to assess the quantities of this. Just make a note that it

# QUESTION 9 (b) Clothing

Clothing cheques are "Provident" cheques and the like where a cheque for £1, for example, entitles a person to shop at certain shops and repayment is made at 1s, in the £1 for 21 weeks. Clubs include any kind of arrangement through a catalogue, shop, or door-to-door salesman.

# QUESTION 9 (c) and (d) Spending on clothing clubs

Some clubs include coal and furniture as well as clothes; try to get an estimate of the proportion of money spent on clothes. Informants often give a maximum figure, when in fact they miss or only pay something on account.

# QUESTION 11 Adequate footwear

Includes state of repair as well as fit. Plimsolls and sandals in winter are not adequate, nor are boots alone adequate for summer. Plastic sandals are coded not adequate, unless there are other shoes.

# QUESTION 12 Smoking, pools and betting

Smoking is often underestimated in surveys. By asking quantities we hope to be able to work out roughly the expenditure. Note if cigars and not cigarettes. Take care to make betting seem a very common activity (which it is, of course), since information may not readily be forthcoming in the context of all these questions on shortages.

Husband Smoker at least 70 cias.

# QUESTION 13 Christmas

Make sure that the sum you have is the extra expense on top of normal housekeeping for the household unit.

#### QUESTION 14 Fuel

Everyone forgets to order coal. Stress "through lack of money".

### QUESTION 15 Birthday parties

Again the emphasis is on the expense and the experience of bringing the child's friends into the home, so stress that we don't mean just a family

# QUESTION 17 (a) Social class

This question requires the views of both chief wage-earner (head of household) and housewife. By "chief wage-earner" we mean the person upon whose earnings the housekeeping income primarily depends. By "Head of Household" we have in mind the alternative person to be questioned if there is no chief wage-earner, e.g. a husband who is a retirement pensioner, or a widowed mother (who may be the tenant) living with her widowed daughter (the housewife) and grandchildren. As far as possible the views on social class should be sought from each person independently. If both are present take the question asks first for a self-rating, which must be written down. At this stage avoid putting names of classes into people's heads. People often hesitate awkwardly, so try to get the informant to say what class she thinks she belongs to or "is nearest to". Prompt by repeating the question carefully, and say "It's what you think", implying (which is true) that everyone has their own idea and each is equally valid. Do not strain to get an answer if one is not easily forthcoming. Do not assume the informant will pick one class only. Multiple choices of "middle and working" or "professional and working" are allowed.

#### QUESTION 17 (b) Determinant of class

Code housewife and chief wage-earner only. Next, to give us a clue as to what the informant is using as a reference point and scale we ask, in effect, the informant's idea of what determines "class". Try to get the most

# QUESTION 17 (c) Names of classes

Third, the informant is presented with a flash-card (this is why husband and wife should if possible be interviewed separately, since otherwise the second person may be unduly influenced). Code one item only. If informant wants (again) to say "None", say 'Well, I've got to put something down, which would you think was nearest?" This rating is the most important bit of the question. Do not be puzzled if the wife gives a different answer from the hysboad. This is quite companied. the husband. This is quite common.

# QUESTION 17 (d) Father's main occupation

That is, the occupation held for most of the time (not necessarily the most recent).

# QUESTION 18 Well off

Four comparisons are made in this series of questions—with relatives, with other people (note—of the same age) in locality, with the average in the country and finally in the context of time. Prompt carefully and remember that you might get a different response for one comparison than for another.

Hus. Yostlar -Steel Erecto V

# QUESTION 19 Housekeeping and board

QUESTION 19 Housekeeping and board

The question refers to ALL INCOME RECIPIENTS including pensioners, as well as earners, who contribute to the housekeeping expenses. Be careful that you probe for everyone in the house, including adolescent earners. Sometimes the actual sum available for housekeeping will be quite different from that suggested by the total income of the household. The husband or teenagers may retain quite large sums not only for their own use but because the pattern of responsibility in one household for expenditure may be different from that in another household which has the same composition. Housekeeping can be a touchy point if both husband and wife are present, and it is perhaps best dealt with by interviewing one of them on their own (the housewife preferably) and, if possible, checking later with the other (the husband). If both husband and wife are present avoid expressing any surprise or criticism if you think the housekeeping is small. Also avoid indicating any opinion on the question of whether wage-earners should pay bills. Try to imply that all arrangements are equally possible. We have listed the common ones, but there will be others. REMEMBER TO CODE EACH INCOME RECIPIENT.

# QUESTION 19 (b) Money back

This can be daily fares, insurances or clubs paid, dinner money, or simply "spending money". Some teenagers hand over their wages but get clothing bought. Usually this question will apply to teenagers, but some husbands may get money from the housekeeping for their cigarettes and been midward.

# QUESTION 19 (c) Payment of housekeeping bills

Often the husband will pay some larger bills, but alternatively he may pay housekeeping but expect to "help out" if a heavy bill comes in. We realise that an estimate may be rough but try to get an average contribution. Teenage children may buy food as "treats" for the household from the money they retain, Again try for an average.

# QUESTION 20 Long-term saving

We are not interested in asking here whether the informant has savings (that was asked in Section V). Nor are we interested here in asking for short-term saving. Instead the question explores whether at the present time the informant manages to put aside savings for a long-term objective.

# QUESTION 21 Ten years ago

To give us some idea of fluctuating fortunes we ask what things were like ten years ago. Some persons aged 35 or over will have been at home in their parents' households ten years ago and therefore we have to find what was the composition of the household. In any case, we require an estimate of the total money flowing into the household, and the number of adults and children that were supported at that time. Give the informant time to recollect. And check that income includes pensions, family allowances, etc. Fortunately, the informant will already have some idea of what you are after from the detailed questions asked earlier.

Husband gives an amount depending on earnings but inual amount of house keeping is £12 out of Which wife peup all tills husband receives nothing back but also docant pay anything out of money he keeps.

Never tells his wife how much he leavers

> 210) said money went further iogisago

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# INTERVIEWER PLEASE CODE ALL THAT APPLY AFTER INTERVIEW

(a)	Household in which there is a child, one of whose parents is not resident	(X)
(b)	Household consisting of woman and adult dependants	A
(c)	Household in which there are five or more dependent children	0
(d)	Household containing an adult who has been unemployed for eight weeks (consecutively or in last 12 months)	1
(e)	Household containing an adult under 65 years of age who has been ill or injured for eight weeks (consecutively or in last 12 months)	2
(f)	Household containing a disabled adult under 65 (a) disabled	(3)
	(b) borderline disabled	4
(g)	Household containing a disabled or handicapped child (including child ill or injured for eight weeks or more)	5
(h)	Household containing a person aged 65 or over who has been bedfast or ill for eight weeks or more or who is otherwise severely incapacitated	6
(i)	Household in which there are  (a) earners, none earning £12 a week or more (b) adult male earners (aged 21 to 64) earning less than £14 a week	7 8
		68
(j)	Household in which there are persons who are (a) non-white	X
	(b) born in Eire	Y

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COMPOSITION OF HO	USEHOLD: CODES (Q. 10, p. 3)
One generation  Man alone: aged 00 or over Man alone: aged under 60  Woman alone: aged under 60  Woman alone: aged under 60  Husband and wife: both aged 60 or over  Husband and wife: both aged 60 or over  Husband and wife: both aged 60 or over  Husband and wife: both under 60  Man and woman: unrelated  Two or more men only: unrelated  Two or more men only: unrelated  Two or more women only: unrelated  Two generation  Man, wife: + 1 child under 15  Man, wife: + 3 children both under 15  Man, wife: + 4 or more children all under 15  Man, wife: + children, at least 1 under 15 and at least 1 over 15, none married  Man, wife: + children all over 15, at least 1 aged 25 or over, none married  Man and one children both under 15  Man and one children both under 15  Man and children both under 15  Man and children all aged 15-24, none married  Man and children all over 15 at least one 25 or over, none married  Woman: and two children both under 15  Woman: and three or more children under 15  Woman: and two children both under 15  Woman: and two children der under and one over	Man: and widowed or separated daughter   Woman: and widowed or separated son   222   Woman: and widowed or separated daughter   223   Woman: and widowed or separated daughter   224   Woman: and widowed or separated daughter   223   Woman: and widowed or separated daughter   224   Woman: and widowed or separated daughter   225   Woman: and widowed or separated daughter   226   Woman: and adin-law, grandchildren: all under   15   Woman: and din-law, grandchildren: all under   15   Woman: and din-law, grandchildren: all under   15   Woman: and din-law, grandchildren: at least one under   15   Woman: and din-law, grandchildren: at least one under   15   Woman: and din-law, grandchildren: at least one under   15   Woman: and din-law; grandchildren: at   Woman: and din-law
Woman: and children, all aged 15-24, none married Woman: and children all over 15, at least one 25 or	218 219 220