Christian name for reference only

Age last birthday

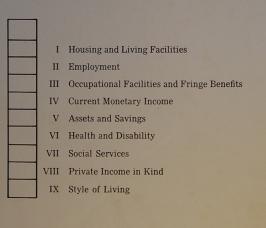
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QUESTIONNAIRE ON HOUSEHOLD RESOURCES

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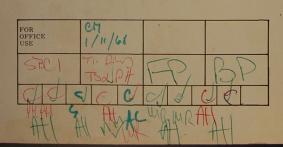
STANDARDS OF LIVING IN THE UNITED KINGDOM
1967-68



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A Survey carried out from the University of Essex and the University of London (L.S.E.)

Queries should be addressed to: Miss Sheila Benson Skepper House 13 Endsleigh Street London WC!



PB

Form of introduction

"My name is X. I'm from Essex/London University. We're preparing a report (writing a book) about standards of living in Britain today and how families manage. We think it's insortant for the Government and everyone else to know what the facts really are. We're hoping to talk to about 3,000 families throughout the country and I'd be very grateful if you could help us by answering some questions. All our information is, of course, strictly confidential."

Total actual interviewing time 4/20 40 memoles

SUMMARY: COMPLETE AFTER INTERVIEW

		SUMMARY : CO	MIFLETE AFTE	t INTERVIEW		
Interview carried out at first call at second call at third or later call	10 X X 0	Which sections in whole or in persons on the	part by which	Write Section 1, 2, 3, etc.	5. Number of other households at address None	21 0 22
2. Information for household — complete skip to Q. 3 incomplete—answer 2a (a) Sections Housing incomplete Employment Occupational Income ALL THAT APPLY Assets Inc. in kind Style of living (b) Reasons if incomplete —	11 X Y 1 2 3 4 5 6 7 8 9	CODE ALL THAT APPLY AS LISTED IN Q'AIRE (Some Sections may be listed twice)	2nd member 3rd 4th 5th	14 42 43 15 16 17 18	6. Household living on ground basement floor 1st floor 2nd floor 3rd floor 4th floor 5th or above Specify (a) Is there a lift in the building? Yes No	X Y 2 3 4 5
— ill/disabled does not know information unwilling to give information other (specify)	X Y O 1	or but Ter, h's Self-cor Self-cor Accomm. Self-cor to sh Room() Other	r detached house ingalow se or bungalow fat in block n. flat in house n. flat attached op/business strainess for turnished (specify)	19 20 X Y 0 1 2 3	7. Is there an internal or external flight of at least 4 steps or stairs to the dwelling entrance? Yes No	8 9
						A

OUESTION 10

At this point put any christian name of informant in first box on back flap, then christian names of all other adults and children in household. In complex households always list children immediately after their parent(s) or guardian(s). Otherwise, in the case, say, of a married couple and adolescent children you may find it easiest to list according to age: first the wife who is, say 54, husband 55, children 26, 24, 20, 17 and 14. When you write in information throughout the questionnaire please keep rigorously to the particular column for each named person in the household. Specifically "household" information is recorded in the first column. The informants answers about the control of the property of the particular column for each named person in the household. Specifically "but he particular column for each named person in the household. Specifically "but he particular column for each named person in the household. Specifically "but he property in the household of the household; lodgers and sub-tenants will require separate questionnaires.

** HOUSEHOLD TYPE

On the back of the questionnaire you will find a code list of household composi-tions. When you are checking the questionnaire put the appropriate code for this lousehold in the box allocated under the double asterisk

Definition of a Household

A private household comprises one person living alone or a group of persons living together, having some or all meals together and benefiting from a common housekeeping. Persons who have resided in the household for at least four weeks and are not expected to leave shortly, and persons who have resided in the household for less than four weeks but are not expected to leave again after that period, should be listed as members. Persons who are left to be members of the household but are away (e.g. students or men at work) should only be included if they have been away for less than 13 weeks and are expected back within the total period of 13 weeks (code under 10(d)).

QUESTION 10(e)	QUESTION 10(d)	
QUESTION 10(c) 0 - 1 2 - 4 02 5 - 9 03 10 - 14 04 15 - 19 05 20 - 29 06 30 - 39 07 40 - 49 08 50 - 59 09 60 - 64 10 65 - 69 11 70 - 79 12 80 and over 13 DK X	Code reasons as below Hospital/nursing Home/convalescent Home Staying with relative or friend Otherwise away on holiday In armed services/merchant navy Otherwise working away from home Prison, approved school, Borstal, detention, etc. Children's Home or foster home Boarding school, college, university Other (specify)	1 2 3 4 5 6 7 8
NA V		

OHESTION 10(f) - Court order

A maintenance order secured through the courts. If no action has been taken to confirm the separation then code 1; in this situation at least the spouse in the household accepts that man and wife are not living together and there is no immediate prospect of them so doing.

If answer yes, complete other parts of question and amend Q. 10 if someone included in answers to that question who proves in fact to be a temporary visitor or guest (i.e. who has stayed less than 4 weeks) and not expected to stay for total period longer than 4 weeks).

QUESTION 11(a)

If there is more than one visitor enter information for all in box or on this left hand page.

QUESTION 11(f) Code as follows:

Relative staying without payment Friend staying without payment Friend staying with payment Relative staying with payment Friend staying with payment Other person staying with payment Other yerson staying with payment Other (e.g. nurse/student—specify

OUESTION 12

If any person is felt to belong to the household and is expected to return to it after a total absence of less than thirteen weeks (e.g. at University, in hospital, at work, staying with relatives), then the interviewer should include such a person in the replies to Q. 10. But the information should also be recorded here in Q.12.

QUESTION 12(h) Prompt and code as follows:

QUESTION 12(h) Prompt and code as follows:
Hospital/nursing/convalescent/residential Home
Staying with relative or friend
Otherwise away on holiday
in armed services/merchant navy
At boarding sociality and the services of the services of

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SECTION II EMPLOYMENT

General

This section and the next (Occupational Facilities) should normally be asked of each adult earner in the household. If you happen to be interviewing the housewife during the day you should ask these questions as they apply to herself (and also to any children and adult dependants—e.g. elderly widowed mother) and then a separate (shorter) interview with the husband (and any other adult earner who is not available at the time of the first interview) to ask him for answers to this section, to the section on occupational facilities, to the questions on earnings in Section IV and any other questions which cannot be answered by the housewife.

QUESTION 1 Attended paid employment

All persons working for gain. If a housewife, retired person or even a schoolchild works a few hours for pay each week, he or she should be included. Also count man who is not at his main occupation (and even who may be thought of as unemployable) but who has pay from a minor job. We will be able to check in analysis. Our purpose is not to miss casual earnings and supplementary sources of income.

QUESTION 2 Two jobs

If a person does some kind of job for a different employer or on own behalf in his "spare" time this counts as a second job. Even if it is the same kind of job but is separately paid for (e.g. decorator working in spare time for himself) it should be counted as second job.

QUESTION 3 House or flat

Includes house combined with business premises or farm; but the question has been introduced primarily to cater for women home-workers on piece rates. Note that it refers to any second as well as the principal job.

QUESTION 4 Starting and finishing work times

The question applies to last week. Ignore variations in working hours from week to week. If working times were the same on at least three days of the week regard them as "usual". If there were two shifts (e.g. morning and evening), list according to starting time of the first and finishing time of the second, and note fact on left.

QUESTION 5 Aid in calculating hours of work

The table below assumes a 5-day week and 1 hour for lunch. Note that each digit should be put in each separate part of the box (i.e. one digit under No. 29 and the other under No. 30).

Starting time	Finishing time						
time	4.30 p.m.	5.00 p.m.	5.30 p.m.	6.00 p.m.			
7.00 a.m. 7.30 a.m. 8.00 a.m. 8.30 a.m. 9.00 a.m. 9.30 a.m.	42½ 40 37½ 35 32½ 30 27½	45 42½ 40 37½ 35 32½ 30	$ \begin{array}{r} 47\frac{1}{2} \\ 45 \\ 42\frac{1}{2} \\ 40 \\ 37\frac{1}{2} \\ 35 \\ 32\frac{1}{3} \end{array} $	50 47½ 45 42½ 40 35½ 35			

QUESTION 6 NOT AT WORK

Note that this question must also be answered for persons working last week for less than 30 hours Unemployed: as distinct from "off sick" or temporarily off work (e.g. on holiday). The replies will be, for example: "I lost my job"; "I'm out of a job"; "There was redundancy at the firm so I'm out of work for the moment". Sometimes a person may say he is both unemployed AND sick or disabled, or it may for other reasons be difficult to specify just one code. Accept the best answer given by the informant even if you observe that someone who says he is unemployed is obviously sick or disabled (and vice-versa). Later questions are designed to establish whether or not he is seeking work and whether or not he is chronically sick or disabled.

Unpaid holiday

Part of our purpose in asking if holidays are unpaid is to ensure that 5 is not coded rather than the underlying reasons coded as 7, 8 or 9. Distinguishing between paid and unpaid holidays introduces complications but may be worthwhile (a) for the opportunity afforded to probe the reasons an unpaid holiday is being taken and (b) later when calculating weeks not at work in previous year.

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QUESTION 9

Exclude Bank Holidays in counting up holiday entitlement. List number of weeks to nearest week. Do not insert " $\frac{1}{2}$ ".

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QUESTION 10 Occupation

See instructions above for Q. 7(b). Start by recording member of household in left-hand box (informant, 2nd, 3rd, etc.) and then carefully note occupation and industry or business. The office will code in the right-hand columns on the basis of your information. Avoid all vague terms, e.g. "engineer". If you find the answer too general or difficult to understand always ask "What do you do?" and write in the answer. In many households there will be only one or two persons who have been at work in the past twelve months. If necessary you can use all the space in the box just for one or two persons, providing it is clear to which person(s) the information applies.

QUESTION 11 Change of Job

Note that sub-questions (a) - (d) apply only to persons changing their jobs less than five years previously.

11(c). IRU, etc., means Industrial Rehabilitation Unit or any other Government training centre.

QUESTION 12 Training Course

Our object is to check on men taking a re-training or training course, whether or not they changed their job. Some men may have taken a course and gone back to their former job or employers. Others may be unemployed and yet have taken such a course.

QUESTION 13 Fall in Earnings

You may be asked what you mean by "big" fall. Accept whatever the informant thinks is big. Put the information in the box, including the approximate earnings previously as well as the subsequent earnings and code the extent of the fall in the right-hand columns.

QUESTION 14 Best job

If you are asked "What do you mean by 'best'?" you should say "It is up to you to decide" (adding, but only if necessary, "whether it's best because of the money, the people, the job in itself or anything else"). of course there will be people who give a mixture of reasons. Code the one they treat as most important. If they are undecided code DK.

A few persons — e.g. students — may have worked for part of the last year, or may work every Saturday and still be in full-time education. We will be asking about them later. Code them as still in full-time education.

QUESTION 15(a) Years of full-time education

The question is worded so that if someone has missed a year's schooling because of illness, say, between the ages of 5 and 14, he can adjust his answer accordingly. You can check (or aid other informants trying to reach an answer) by deducting five years from the leaving age and then asking if the result allows for any absence because of hospitalisation, war evacuation, military service, or any other reason. Note that full-time education can be provided in hospital. Only deduct a year if ALL of it was spent out of school. When writing in leaving age and number of years education remember again to insert each digit.

QUESTION 16 Manual Workers

If you are in doubt from what you have been told about a man's job whether it is manual ask, "How do you do your work? Is it mostly heavy work, or operating a machine or mostly with your hands?" If he indicates any of these ask Q. 16. If still in doubt ask the question and write a note.

late

QUESTION 17(a) Husband's occupation

Follow same procedure as above under Question 10. It will be even more necessary to probe for the exact type of job. Encourage the woman to tell you what her husband did, since the answer is most important for us in classifying occupational status.

provision in private pension caused Informant Considerable defficulty. looked up endless popers a pamphlets and eventually asked me to take the figure 2 6% (also a docter & whom so pulcaps The details understood at your end

QUESTION 16 Pension

Only include if a pension scheme has been worked out in relation to the business, or is available from an insurance company or another body, because of the nature of the business or self-employment. Note that provision is made in a series of questions on this page for entries to be made in the office (Qs 16a, 16b, 17a, 18c). Much depends, however, on the information you can provide in boxes on the left, leaving us to make necessary calculations.

Please note that the Los inf is what his "adviser" him fast receited present outilement

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QUESTION 19 Cheap goods and services

You should normally expect positive answers. A garage-owner may be able to purchase a car and run it well below ordinary retail prices. A grocer will obtain household stores cheaply. An insurance company sometimes reduces certain premiums. A small-holder may receive supplies cheaply in exchange for produce at market costs. There are exchange arrangements between people in different trades. It will, of course, be difficult to explore all these things properly but Q. 19a conveys our object and you should probe carefully whenever possible.

QUESTION 20 Tax savings because of combined home and business

The real incomes of many self-employed persons tend to be underestimated. Their difficulties are not always easy to explain to the tax authorities and in practice low real incomes and insecure incomes are compensated because part of housing and other costs can be offset against tax. Ask the questions openly and straightforwardly.

If informants seem doubtful about answering, say: "We have nothing at all to do with the tax people. We know it is difficult for you to divide costs between the business and yourself. But we also know that even if they have more problems many self-employed persons can live a little more cheaply than people getting a salary. I wonder whether you'd mind they guessing how much more cheaply—I mean because of savings of tax".

Drawings four Med. Practice Gallawey Ex Council Due pies , Galleway Hosp Loard Kerkendlugul County Care cel 631-19-6 army Pay Private Preclus etc 149 4 6 Musullanenes 1 16-0 Expenses repaid (S.ET. etc.) 495 5 4 19224-3-7. hair 68 % 20

Balance of lu Expenses was 64921.

QUESTION 8

Obtain an estimate of total cost by the normal transport used. Some people who drive cars will offer their estimate of real cost but in such cases write in as indicated the average weekly mileage to and from work (not during work). In other instances assume 6d. per mile for all small cars (i.e. under 12 h.p.) and 8d. per mile for larger vehicles.

5	miles	@	6d. =	2s.	6d.	5	miles	@	8d. =	3s.	4d.
	miles					. 10	miles	@	8d. =	6s.	8d.
	miles					50	miles	(a)	8d. =	33s.	4d.
100	miles	@	6d. =	50s.	0d.	100	miles	@	8d. =	66s.	8d.

QUESTION 9 Holiday pay

Be careful not to include pay received simultaneously with holiday pay for any week of work. Remember that many wage earners only receive the basic wage during holidays, which is usually much lower than average earnings.

QUESTION 10 Sick pay

QUESTION 10 Sick pay

There are several practices. (1) Some employers (e.g. public services) automatically deduct national insurance sickness benefit for the worker and his dependants from pay during sickness (or sometimes expect him to report what sickness benefit he receives so that it may be deducted from later amounts of sick pay or even from the first weeks of earnings after recovery from sickness). (2) Others (mainly smaller private firms) deduct only the sickness benefit for the worker, ignoring what he may get for his dependants. (3) Still others deduct nothing for any sickness benefit for which a worker may be eligible. In the last two cases it might seem that the worker will be better off in sickness than at work. This is true for some, particularly salaried earners, but remember that if any employer pays anything to a wage-earner in sickness rarely does it exceed the basic wage. His average earnings may be much higher. (4) When the level of sick pay is small no deductions may be made for any sickness benefit. Changes in sick pay after the first weeks

In rare instances of persons who have been sick more than a few weeks

In rare instances of persons who have been sick more than a few weeks the rate of sick pay will have changed. If the average is difficult to estimate write in the amounts thus: 4 weeks @ £10, 4 @ £5 10s., etc. After deductions of tax, etc. Note if only the amount of pay before deductions is known.

QUESTION 11 Income of self-employed

The income of the self-employed is sometimes difficult to ascertain. Four alternative methods of questioning that have been found to be helpful in previous research are listed. Our first aim is to find the figure for annual income before tax. Thus Q. 11 A(iv) is the crucial one and if you can get the answer to this do not press unduly for the answers to the preceding questions, but they are helpful in establishing that (iv) is in fact the figure you want. The alternative aim (if you cannot achieve the first) is to seek the amount obtained from the business, either Method B — net profit including money taken out for own use, or Method C, the sums actually taken out for personal use. Method D should only be tried if all else fails, and frankly, is not of much help. An accurate figure for income is important and you should if necessary take time to establish it. Method D "Turnover" = total receipts from sale of goods and services, less any discount allowed.

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	PI	17	Acres	4
	Up to Per	sril '68	Jeans From	AP' 6h
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lise.		15%.		1/6
Sou / dition Ry	l ho.	40%		1/2.
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		Inf†	2nd	3rd	4th	INTERVIEW 06. etc.	ER: CODE 05, IF 5th. 6th
5. Income tax is usually deducted from you pay. Have you received a repayment of tax in the last yes ASK 0, 5(a)		50 X	50 X	50 X	50 X	50 X	50 X
12 months? no) 0410 TO 0 6		Y	Ŷ	Ŷ	Ŷ	Ŷ	Ŷ
DK 3 SKIP 10 Q.0		51-55	51-55	51-55	51-55	51-55	51-55
(a) How much altogether? (TICK IF DOCUMENTS SEEN)		£s	£ s	£ s	£ s	£ s	£ s
6. Did you pay any Income tax or surtax yes ASK Q.6(a)		×	×	×	×	×	×
direct to the tax authorities last year? no DK SKIP TO Q.7		Y 0 56-60	Y 0 56-60	Y 0	Y 0 56-60	Y	Y 0 56-60
		£ s	£ s	56-60 £ s	£ s	56-60 £ s	£ s
(a) How much altogether? (TICK IF DOCUMENTS SEEN)							
7. Have you any expenses in going to work which are allowed for tax		61	61	61	61	61	61
purposes, such as special clothing, laundry or use of equipment? yes ASK Q.7(a)		×	×	×	×	×	×
(a) How much a week are these expenses? no) CKIR TO 0.8		Y	Y	Y	Y	Y	Y
ADD SUB-ITEMS HERE IF NECESSARY DK		62-64	62-64	62-64	62-64	62-64	62-64
laundry estimated total per week in		shillings	shillings	shillings	shillings	shillings	shillings
use of tools shillings other (SPECIFY)		65-67	65-67	65-67	65-67	65-67	65-67
8. How much does it cost you to travel to and from work each week?			shillings	shillings	shillings	shillings	shillings
(NOTE MILEAGE IF CAR)* AMOUNT IN SHILLINGS WRITE "O" IF NOTHING							
9. You have told me you had weeks (FROM WORK RECORD) of paid		68-71	68-71	68-71	68-71	68-71	68-71
holiday last year. How much pay after same as average deductions did you receive on average per earnings		X	X	×	X	X	X
week?		£ s	£s	£s	£s	£s	£s
		70.75	72-75	72-75	72-75	72-75	72-75
10. FOR THOSE WITH ONE OR MORE WEEKS SICKNESS IN PREVIOUS 12 MONTHS You've told me you had weeks (FROM WORK RECORD) of		72-75	12-15	12-15	12-15	12-15	12-13
sickness. How much pay, after deductions, did vou receive on average per week? I mean not earnings		X	X	×	X	X	X
including any sickness benefit.* average per week		£s	£s	£ s	£S	£S	£s
EMPLOYED - SKIP TO 0.14					Щ		
II. ASK SELF-EMPLOYED	1999	1 2 3	4 5 6	7 8 9		06, etc.,	ER: CODE 05, IF 5th, 6th
USE APPROPRIATE METHOD * METHOD A How much was your income for the most recent 12 months		10=11	10-44	10-11	10-11	MEMBER OF	HOUSEHOLD 10-11
period for which you can give the income before tax or		(01)	62	03	04		
the profit from the business? I mean the amount assessed for tax after deducting depreciation allowances and business or practice expenses from the total. DK)							
practice expenses from the total. DK DNA TRY METHOD B							
(i) What was the total			The same of the sa				
Income before allowance £ £ £ £							
(ii) How much depreciation? (iii) How much business or							
practice expenses were							
allowable for tax purposes?							
income was 2921-15:3 943-18:5. (v) 12 months period FROM/TO							
METHOD B How much net profit before tax do you get from the							
business including money taken out from your own use,							
after deducting all expenses and wages?							
DNA TRY METHOD C						10.10	10.15
12 months period FROM/TO		12-15	12-15	12-15	12-15	12-15	12-15
(cont/)		2922	0974				
Po to the fines							
Please see attached note of latest figures		us also 7	moone of	0	Tale His	cho who	cercus d
and the by the webste I have nearly a gt	conser	us also 7	Le HOH &	a much	face mis	000	

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QUESTION 20 Miscellaneous allowances and cash income

The various kinds of income have been laid out as compactly as possible but remember that two or more may need to be coded and you should prompt carefully. Underneath describe the type of allowance (so that we know to which code a particular amount refers) and the amount per week or per month. Ring either "1" or "2" depending on whether the allowance did in fact cover last week and strike out "Before" or "After" tax as appropriate. Make sure that in the case of allowances of husbands temporarily away from home that you have not already written in his earnings earlier as a member of the household. If you have do not write in any amount he pays. All we want here is any income which is not covered by pure actions the provided of the covered by pure actions of the pays.

QUESTION 20(b) Allowances for separated and divorced wives

Some wives receive money direct from their husbands (or via the court). Others have court orders but these are signed over to the Supplementary Benefits Commission, which collects the money and pays the mother a standard weekly allowance. We therefore want to avoid counting the amount in Q. 20 if that amount is already included in the figure for supplementary benefit listed under Q. 15. We also want to be able to sort out irregular payments of both money from court orders and supplementary benefit. Check carefully in all these instances and write a note if anything needs clarification. Fatherless families form a small proportion of the total sample of households. Where money from court orders is paid irregularly and the mother claims weekly from the Supplementary Benefits Office she might not always claim the full amount, or may delay her claim in which case she loses benefit. Check to see if such loss is occurring.

QUESTION 21 Allowances and sums paid to others

This question complements some of the sub-questions in Q. 20. Here we are concerned to find out about all cash payments or allowances amounting to at least 10s. a week or £25 a year. Note that married children frequently pay rent or bills for elderly parents and old people sometimes make considerable cash gifts to their children. Examples are payments for grand-children's clothing or holidays, payment of T.V. rentals and licence, cash gift for car.

QUESTION 22 Tax relief

Our object is to gain further evidence about reciprocal aid but also to help us in interpreting the figures for earnings and deductions given earlier. Note that you are not expected to probe for amounts.

QUESTION 23

Property income is considerable for a small percentage of informants and tends to be of two types: income from only one or two houses and income from a range of properties. With a few people considerable time may need to be spent on getting a reliable answer to this question. Net income after tax may not be known so we deliberately seek gross income before tax, then expenses, and only finally income after tax. You may not be able to get the third but make sure you get a figure for the first. It may also be difficult to secure a figure for expenses of rates and repairs but remember that property-owners will often know the total sums entered on their income tax returns. It may even be helpful to remind informants of this: "I mean the total like that in your income tax return — gross income less expenses." Note that many owner-occupiers and tenants rent rooms and flats to others in their accommodation. Do not count the rent from a boarder living in the household.

1968 Meaning this hour entitle of bet entitled to the in Mary Jacob Law Guid gown to hade dedu de d 62 per Atati 84e a relate of the

QUESTION 25(a) Private and business accommodation

Town have not used a house Count as "business" accommodation any accommodation which counts for purposes of offsetting tax. This may include a study room for some teachers, for example.

QUESTION 25(e) Rate rebate or reduction

Note that many councils pay rebates twice a year.

QUESTION 25(h) Mortgage

The informant may know the total sum paid in the previous year but not the division of the sum between interest and repayments of principal. Yet it is essential for us to find how much of the peyment represents capital repayments and how much interest payments, because otherwise we cannot work out housing costs which are comparable with costs incurred by households paying rent. In many instances a monthly or annual payment slip will show the two amounts and the informant should be encouraged to look this up. Note that if the informant still cannot give you the answer we have provided certain questions on the right-hand side of the page which will allow us to make a reliable estimate. You should note certain details in the

In the fundamental to the land to the land

- (a) source of loan or mortgage;
 (b) term of repayment;
 (c) number of years paid;
 (d) amount of loan.

Please make special note if the repayment of a mortgage is covered by an endowment policy and note the amount and frequency of the premium. As elsewhere put a tick in the small box or make a note if you are fortunate enough to be shown documents.

QUESTION 25(i) Value of house/flat

Ask for an estimate and only show Flashcard No. 3 if the informant hesitates in giving an answer and you judge that it would be appropriate. Always insert the code number as given on the Flashcard, even if you also obtain an exact estimate.

QUESTION 25(1) Government's Mortgage Scheme Note that, broadly, this is advantageous only to a householder with relatively low income who does not expect to pay tax at the standard rate in the foreseeable future.

QUESTION 29(c) Estimate of market rent

Proceed as for Q. 27(a)

QUESTION 30(a) Income from lodgers or boarders

Be careful not to obtain an inflated total. Amounts may vary according to numbers of boarders and, if necessary, write down separate amounts on this page. If the informant has difficulty in producting an average per week or total in year, obtain last week's GROSS income (taking into account number of boarders) and then work back to get an estimate for the year.

QUESTION 30(c) Net income

Carefully prompt for services and the cost of providing these services so that you can make an estimate of NET income—"profit" as some people will understand it. In some instances you will have to write down figures for gross amount received and an estimate of the cost of different services. If the informant does not know what his net income has been, make an estimate on the basis of what he tells you about gross payments and cost of services and expenses. Try to obtain a figure net of any tax paid. As before, note that if you cannot do this, you can strike out "after" tax in the box provided. We are asking you to provide a figure both for last week and last year. There may be changes in income (due to loss or arrival of boarders) during the year which are revealed in interview. Remember also that costs may be as great or even greater than receipts. In these cases write in "O" and make a note.

QUESTION 32 Value of own food or poultry

Try to obtain a weekly average of the value of using own garden, Try to obtain a weekly average of the value of using own garden, allotment and farm produce. Do not waste too much time on produce amounting in value to less than 10s. a week. Be careful not to give an inflated estimate of the saving. Husbands sometimes exaggerate the value of what they grow in a large garden. What you want is an estimate of what it would cost in the shops to purchase the kind of produce consumed in the home which is grown by the household, LESS all expenses. For a small-holding or farm this means taking account of purchases of stock or seed, wages, payments of fuel bills, etc., in the same way as earlier you explored the income of the self-employed.

QUESTION 33 Total income last year

In some instances you may have difficulty with an informant who, though willing to answer other questions, is unwilling to answer questions on income, or an informant who is vague or uncertain about details. By adopting a matter of fact approach or by coming back to these questions after dealing with the rest of the questionnaire in an interview, you may overcome the difficulty. If the questions remain unanswered, try the question here as given, adding any other explanation according to your individual style or to the circumstances of the situation. Show the Flashcard and the do your best to arrive at a specific amount. Also do your best to check: "Does that include family allowances, pensions, etc.?" You may be surprised sometimes to find that the informant gradually undends and is prepared to answer many preceding questions. You should also do your best to check whether the total given includes other income units in the household. Try to establish totals for these units in the same way.

V SAVINGS AND ASSETS

QUESTION 1 Personal

This excludes a business bank account which is covered by Q. 4. Avoid double-counting the same bank balance or assets when questioning husband

Note that you should proceed by prompting all items to see how many are appropriate, then try to establish a total and then establish totals for each item only as a check or if necessary. Care should be taken to avoid double-counting. If the informant is hesitant or confused repeat the question to make sure he or she knows what kind of savings you are referring to and THEN show Flashcard No. 4 to get the total. Then try to obtain an absolute total rather than a range. For example, you could ask: "Would you say the figure was at the top end or the lower end of that range—

QUESTION 2 (c) Interest

Try to establish the

Try to establish the amounts the informant receives in the form he receives it—that is, before tax is deducted or after it has been deducted at source. In difficult instances you need not waste time converting a "before tax" total into "after tax" so long as you make plain what it is. We will do that work in the office.

QUESTION 3 Value of stocks and shares

This question of the value of stocks and shares is crucial and every encouragement should be used to obtain an answer. Some informants simply will not know. Remember that brokers sometimes send an annual valuation. If there is considerable uncertainty, tactfully suggest or imply that it would be very helpful to know and take any opportunity to see the valuation or to leave a note (and s.a.e.) so that a more reliable estimate can be made and either you can pick it up at a second call or ask for it to be sent on.

QUESTION 3(b) Interest

Proceed as in Q. 2c above. Mostly amounts will be received after tax has been deducted.

QUESTION 4

This is to cover any type of business which is owned in part or in whole by the informant. Being a director does not necessarily mean ownership. The answer to this question should not duplicate the answer to the previous question. Shares come under Q. 3. This is to cover such things as shops, professional practices and small businesses of every kind except limited companies. In all cases make sure that money in the business, bank account and stocks are borne in mind when the valuation is made. When the business (e.g. shop or farm) is run from the owner occupier's dwelling, the value of the dwelling will often have been included in the answer to this question (i.e. Q. 25 in Section V). UNDER NO CIRCUMSTANCES MUST THE DWELLING BE COUNTED TWICE. The valuation should be on the assumption that the informant had to sell but was in no great hurry. A year or even more could be taken to find a purchaser. The valuation should NOT be made on the basis of: "What would you take for your business?"—that is, when the informant has to be persuaded to sell. NOTE that vehicles should be included in the valuation of a business—say of a haulage contractor, a cab owner or even a building contractor or window cleaner. window cleaner.

QUESTION 5 Other property

Remember that some people use two houses. Others have houses which they rent off to others. This last is not uncommon among elderly people who may be very poor themselves, A "boat" may include anything from a luxury yacht to a small rowing boat.

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QUESTION 11 "Windfalls"

The procedure is the same as in the last question (Q. 10). Remember that for some people an occasional windfall is the only hope they have of getting out of debt, and please make a note if you come across any interesting example.

QUESTION 12 Hire purchase

The informant may know neither the total amounts nor the amounts less interest which are owed. If the total is less than £25 simply write it in and do not waste time asking detailed questions about original price, etc. Otherwise ask each of the questions and tick the box if any documents are seen. Sometimes there may be several large items and you may need to use the margins on the page for any additional notes. Remember that we are concerned to establish the total owed altogether, less interest, and so long as this can be estimated you should not be concerned to take up time with every subsidiary question. If you cannot get the informant to give an estimate of the total owed less interest and succeed only in answering the questions under (a) you can leave to the office the job of estimating and writing in the total.

QUESTION 14 Rent or mortgage arrears

As elsewhere, remember to write in an amount in only one column (not in two columns, e.g. wife and husband). The amount should be debited to the person who normally pays the rent or the mortgage payments. Do not trouble to calculate the exact total amount owed. You have asked about the weekly or monthly payments earlier and so long as you tell us the number of payments (and whether weekly or monthly) we can calculate the figure in the office.

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QUESTION 17 Total assets

Like the question at the end of the Income section, this question is designed to be used when an informant does not wish to go into detail or finds great difficulty, either in the first or in a subsequent interview, in answering preceding questions. Encourage him or her to help you gain at least a broad estimate of total assets, but remember this includes the value of any owner-occupied house, a car, the surrender value of any life insurance policy and personal possessions of value, as well as any savings or stocks and shares. Again, try to get a separate estimate for each income unit in the household, and if the informant shows willingness to go back to the preceding detailed questions encourage him to do so. Try if you can to get the informant to give an exact figure rather than a range.

VI HEALTH AND DISABILITY

QUESTION 1 Health

Do not probe for the names of disabling illnesses or conditions, unless the informant happens to mention them.

QUESTION 2 Unwell today

Note that the emphasis is on "today" and that you are instructed to complete the questionnaire as if all questions applied to the date when you first made contact with the household. This means that if you have postponed an interview because of illness you should ask all the questions about the day you first called.

QUESTION 2a Off work

Check with the work record (page 8) where weeks off work will have been established. But here the information is needed as the basis for general questions about current illness and disability.

QUESTION 2a (i) & b (i) Number of weeks

If more than a year write "52". If the informant cannot be sure of the exact number and there is uncertainty whether it is less or more than eight weeks seek confirmation of the exact period from the individual concerned at a second call if necessary.

QUESTION 2c Regularly

That is, at least once a month for the past three months in connection with the present illness or disability.

QUESTION 3 Condition affecting activity

This question is designed to prepare the ground for the all-important Q. 7. You are not asked to trace every conceivable disability or condition from which people may suffer. Many of them, anyway, will not know diagnostic terms even if you ask them. Instead, you ask about conditions which restrict activity, show Flashcard No. 6 (which is nearly the same list as prompted verbally) and code any part of the body or faculty with which "trouble" is reported. You do not explore all possible effects but only a few examples of effects in which we are particularly interested. Remember you are only trying to find out about certain conditions, not every condition.

 ${\ensuremath{{\bf Nerves}}}$ Pay particular attention to the need to prompt for any trouble with "nerves".

Reading ordinary print

Note that your code "No" only if a person cannot read print in a newspaper. Do not code "No" if a person merely has difficulty. For someone who cannot read interpret the question as "seeing" print in newspaper. We are interested at this point in sight not literacy.

Hearing

Note that if an informant does not admit difficulty with hearing but it is observed, you can code accordingly.

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QUESTION 13

NHS means free, wholly paid for by the National Health Service. Private and amenity (paying) beds in NHS hospitals should be coded as private.

QUESTION 13(b) Number of nights

If a person has had two or more spells in hospital add the total number of nights together.

QUESTION 13(c) Name of hospital

This will be used in the office to code type of hospital.

QUESTION 14

Ill in bed means actually in bed for at least half the day.

QUESTION 15

Visits by and to a doctor will include calls when a person is no longer in bed but up and about. The questions are not, therefore, dependent on the answer yes to Q. 14. When the household is large and/or when there have been several visits it may take you a little time to obtain a reliable answer. Remember that in cases of difficulty it is usually best to approach the answer by asking: "When did you last see your doctor?" "And when was the time before that?" "So that means you saw your doctor seven times altogether in the last 12 months? "Remember that we want to count each consultation, even if there are two consultations on one day or on succeeding days. Remember also to include locums and other (alternative) doctor seen in this period.

QUESTION 15(c) Visits paid for

If the informant is a wife who makes a visit to her NHS doctor and pays later for the pill, which he prescribes, this should still be counted as a NHS visit.

QUESTION 16 Spectacles

Most people pay in part for spectacles even under the NHS but some obtain them free by paying and then claiming a refund on test of means (by the SBC).

QUESTION 18 Doctor at hospital

It is the number of occasions we want to know, not the number of doctors seen at the hospital.

Visits to dentist

Remember to ask number of visits, not number of courses of treatment.

Home help

We are interested only in the use of a local council's Home Help Service. Someone from the Welfare

We mean a social worker or officer fro ma Council health, welfare or children's department who is concerned with some aspect of family welfare. Include a health visitor, say, but not an officer from the Supplementary Benefits Commission or someone from a voluntary organisation — like the WVS or Salvation Army

QUESTION 18(a) Paying a dentist

The point is that very poor people can get free dentures and do not have to pay the £1 for a course of treatment.

QUESTION 18(b) Home help

Some councils charge for a home help's service on test of means.

VIII INCOME IN KIND

General

General

This section aims to discover the major exchanges of services and gifts between the household and relatives or friends living elsewhere. One major problem is that people ordinarily take for granted the exchanges between themselves and their closest relatives. When being asked questions about "help" and "gifts" a housewife may not think of her mother, or her husband's mother, who lives nearby. A grandfather may not think of his daily activity of seeing a grandchild home from school. The first question is designed to help overcome this problem. You should remember that most households in the UK have frequent contact with a relative (either of a wife or a husband or of both) living elsewhere in the locality. Remember that independently of his wife a husband may see someone in his family (eg: his mother or a brother at work) every day. It will be very unusual if you make no entry in the box alonside Q. 1, so probe for likely relatives (eg: parents in the case of young and middle-aged people, brothers and sisters in the case of unmarried people, sons and daughters in the case of the elderly). In the remaining questions the contacts with such relatives are a likely indication of a flow of services or small gifts. Note that earning members of the housewife. the housewife.

QUESTION 1 Relatives seen frequently

The question is designed to establish the existence of the relatives who have the most frequent contact with members of the household. Note that you ask "any of your family or a relative". The alternative wording will help to avoid information about really close relatives—eg: parents and children—who are thought of as "family" or even as members of a common household rather than as "relatives". By "most" days in the week is meant at least four of the seven days.

QUESTION 2 Help given

The unspoken assumption in the question is that these must be unpaid services. Prompt the items in the list carefully, emphasising those which are appropriate to the age or social situation of different members of the household. Make direct reference to the relatives listed in Q. 1. For example: "You say you see your mother every day. Do you do any of these things for her? And what about your sister?" Note that you prompt also for help given to friends and neighbours.

If two or three different services are undertaken, add together the informant's estimates of the time taken. Since the services are unpaid you should not expect informants to be able to give more than an approximate estimate of the time taken (that is, the time spent in the performance of the job, not interruptions for tea and conversations, etc).

QUESTION 3 Help received

The question reverses Q. 2 and proceed as in that question. Check in whatever way seems appropriate to establish the unpaid services being performed for members of the household. Again the question should be repeated for relatives seen frequently. "You've told me you see your mother every day, Does she do any of these things for you?" Two separate people might do the cleaning, for example. Add the hours together.

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QUESTION 4 Emergency help

Since this is rather a general question specific acts may be forgotten. Probe as seems appropriate in the light of previous answers. Most people have occasional help from family or friends in the neighbourhood.

QUESTION 5 Gifts regularly made

This is the counterpart of Q. 2, dealing with gifts or commodities rather than services. Again repeat the question in reference to relatives seen often. Note that a meal that is given is distinct from the service of preparing a meal (prompted in Q. 2). Obtain the best total estimate that you can of the worth of these gifts, however rough.

QUESTION 6 Occasional gifts made

We do not wish to waste time on occasional gifts of a value of less than

There are and town the following the followi

QUESTION 7 Gifts (regularly) received

This is the counterpart of Q. 3. Refer to relatives seen frequently and repeat the question. Note that meals consumed should also be coded in this question. The service (of preparing them) was included under Q. 3. Probe according to the answers made previously.

QUESTION 8 Occasional gifts received

Do not waste time inquiring about gifts of a value of less than £25.

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QUESTION 14 Fuel

Everyone forgets to order coal. Stress "through lack of money".

QUESTION 15 Birthday parties

Again the emphasis is on the expense and the experience of bringing the child's friends into the home, so stress that we don't mean just a family

QUESTION 17 (a) Social class

QUESTION 17 (a) Social class

This question requires the views of both chief wage-earner (head of household) and housewife. By "chief wage-earner" we mean the person upon whose earnings the housekeeping income primarily depends. By "Head of Household" we have in mind the alternative person to be questioned if there is no chief wage-earner, e.g. a husband who is a retirement pensioner, or a widowed mother (who may be the tenant) living with her widowed daughter (the housewife) and grandchildren. As far as possible the views on social class should be sought from each person independently. If both are present take the question sake first for a self-rating, which must be written down. At this stage avoid putting names of classes into people's heads. People often hesitate awkwardly, so try to get the informant to say what class she thinks she belongs to or "is nearest to". Prompt by repeating the question carefully, and say "It's what you think", implying (which is true) that everyone has their own idea and each is equally valid. Do not strain to get an answer if one is not easily forthcoming. Do not assume the informant will pick one class only. Multiple choices of "middle and working" or "professional and working" are allowed.

QUESTION 17 (b) Determinant of class

Code housewife and chief wage-earner only. Next, to give us a clue as to what the informant is using as a reference point and scale we ask, in effect, the informant's idea of what determines "class". Try to get the most important one only.

QUESTION 17 (c) Names of classes

Third, the informant is presented with a flash-card (this is why husband and wife should if possible be interviewed separately, since otherwise the second person may be unduly influenced). Code one item only. If informant wants (again) to say "None", say 'Well, I've got to put something down, which would you think was nearest? "This rating is the most important bit of the question. Do not be puzzled if the wife gives a different answer from the husband. This is quite common.

QUESTION 17 (d) Father's main occupation

That is, the occupation held for most of the time (${f not}$ necessarily the most recent).

QUESTION 18 Well off

Four comparisons are made in this series of questions—with relatives, with other people (note—of the same age) in locality, with the average in the country and finally in the context of time. Prompt carefully and remember that you might get a different response for one comparison than for another

special classett to

QUESTION 19 Housekeeping and board

The question refers to ALL INCOME RECIPIENTS including pension-The question refers to ALL INCOME RECIPIENTS including pensioners, as well as earners, who contribute to the housekeeping expenses. Be careful that you probe for everyone in the house, including adolescent earners. Sometimes the actual sum available for housekeeping will be quite different from that suggested by the total income of the household. The husband or teenagers may retain quite large sums not only for their own use but because the pattern of responsibility in one household for expenditure may be different from that in another household which has the same composition. Housekeeping can be a touchy point if both husband and wife are present, and it is perhaps best dealt with by interviewing one of them on their own (the housewife preferably) and, if possible, checking later with the other (the husband). If both husband and wife are present avoid expressing any surprise or criticism if you think the housekeeping is small. Also avoid indicating any opinion on the question of whether wage-earners should pay bills. Try to imply that all arrangements are equally possible. We have listed the common ones, but there will be others. REMEMBER TO CODE EACH INCOME RECIPIENT.

QUESTION 19 (b) Money back

This can be daily fares, insurances or clubs paid, dinner money, or simply "spending money". Some teenagers hand over their wages but get clothing bought. Usually this question will apply to teenagers, but some husbands may get money from the housekeeping for their cigarettes and beer mid-week.

QUESTION 19 (c) Payment of housekeeping bills

Often the husband will pay some larger bills, but alternatively he may pay housekeeping but expect to "help out" if a heavy bill comes in. We realise that an estimate may be rough but try to get an average contribution. Teenage children may buy food as "treats" for the household from the money they retain. Again try for an average.

QUESTION 20 Long-term saving

We are not interested in asking here whether the informant has savings (that was asked in Section V). Nor are we interested here in asking for short-term saving. Instead the question explores whether at the present time the informant manages to put aside savings for a long-term objective.

QUESTION 21 Ten years ago

To give us some idea of fluctuating fortunes we ask what things were like ten years ago. Some persons aged 35 or over will have been at home in their parents' households ten years ago and therefore we have to find what was the composition of the household. In any case, we require an estimate of the total money flowing into the household, and the number of adults and children that were supported at that time. Give the informant time to recollect. And check that income includes pensions, family allowances, etc. Fortunately, the informant will already have some idea of what you are after from the detailed questions asked earlier.

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QUESTION 23 Poor now

Stress genuinely and try to avoid facetiousness at this point. Question 23 (a) explores what the informant understands by feeling "poor". If the word "poor" seems inappropriate use the alternative "very hard up".

QUESTION 24 Poverty

Stress the word "poverty". Do not explain what you think it means if you are asked. Seek from the informant his definition and write it in the box as clearly as you can.

QUESTION 25 Voting

Ask for those old enough to have voted in the last election (March 1965). We are not concerned who they voted for (although they will probably say) but would like to know if they are sufficiently involved to vote at all. Be careful to reassure people that this is confidential and as far as you are concerned non-voting is blameless—many people consider that voting is legally compulsory or morally obligatory and so voting figures are over-estimated. Try to get a clear recollection by fixing the incident (time of day, who they went with) if necessary. Stress National, not local elections.

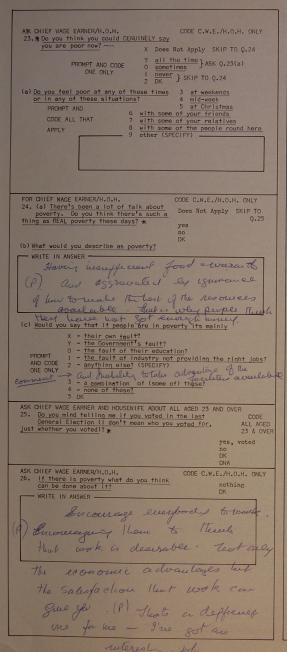
QUESTION 26 Action on poverty

We are interested in what the informant thinks can be done. Give as full an answer as possible.

Please write in any additional notes.

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INTERVIEWER PLEASE CODE ALL THAT APPLY AFTER INTERVIEW

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(a)	Household in which there is a child, one of whose parents is not resident	X
(b)	Household consisting of woman and adult dependants	Y
(c)	Household in which there are five or more dependent children	0
(d)	Household containing an adult who has been unemployed for eight weeks (consecutively or in last 12 months)	1
(e)	Household containing an adult under 65 years of age who has been ill or injured for eight weeks (consecutively or in last 12 months)	2
(f)	Household containing a disabled adult under 65 (a) disabled	3
	(b) borderline disabled	4
(g)	Household containing a disabled or handicapped child (including child ill or injured for eight weeks or more)	5
(h)	Household containing a person aged 65 or over who has been bedfast or ill for eight weeks or more or who is otherwise severely incapacitated	6
(i)	Household in which there are (a) earners, none earning £12 a week or more (b) adult male earners (aged 21 to 64) earning less than £14 a week	7 8
(j)	Household in which there are persons who are	68
	(a) non-white	v

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COMPOSITION OF HOUSE	CHOLD: CODES (Q. 10, p. 3)
Man alone; aged 60 or over 101	Man: and widowed or separated daughter 221 Woman: and widowed or separated son 222 Woman: and widowed or separated son 223 Otherwise two generations: all related 224 Otherwise two generations: at least one person not related to any other 225 Other (SPECIFY) 226 Three generation Man, son and d-in-law, grandchildren: at least one under 15 and one over 15 302 Man, daughter & son-in-law, grandchildren: all under 15 303
Other (SPECIFY)	Man, daughter and son-in-law, grandchildren: at least one under 15 and one over 15

(b) born in Eire