

Age last birthday

Inft.	2nd	3rd	4th	5th	6th	7th	8th	9th	10th
Fay	Devel								
65-66	65-66	65-66	65-66	65-66	65-66				
23	24								

[illegible]

- I Housing and Living Facilities
- II Employment
- III Occupational Facilities and Fringe Benefits
- IV Current Monetary Income
- V Assets and Savings
- VI Health and Disability
- VII Social Services
- VIII Private Income in Kind
- IX Style of Living

Queries should be addressed to: Miss Sheila Benson
Skepper House
13 Endsleigh Street
London WC1

FOR OFFICE USE	FB 23/4		
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(i)
378

C.I.C.

Name of Interviewer

S. V. V. V.

SERIAL
NUMBER

1	2	3	4	5	6	7	8	9
5	2	6	1	0	5	1	0	1

Date(s) of interview(s)

4th April 1968

Length of interview(s)

2 h 55 min

or contacts

16th April 1968

1/2 h

Total actual interviewing time

3 h 25 min

Form of introduction

"My name is X. I'm from Essex/London University. We're preparing a report (writing a book) about standards of living in Britain today and how families manage. We think it's important for the Government and everyone else to know what the facts really are. We're hoping to talk to about 3,000 families throughout the country and I'd be very grateful if you could help us by answering some questions. All our information is, of course, strictly confidential."

SUMMARY : COMPLETE AFTER INTERVIEW

1. Interview carried out at first call at second call at third or later call	10	3. Which sections were answered in whole or in part by which persons on the household?	Write Section 1, 2, 3, etc.	5. Number of other households at address →	21
	X Y 0		13		None
2. Information for household — — complete skip to Q. 3 incomplete—answer 2a	11	2nd member	14	6. Household living on ground basement floor 1st floor 2nd floor 3rd floor 4th floor 5th or above Specify	22
	X Y		15		X Y 1 2 3 4 5
(a) Sections Housing incomplete Employment Occupational Income Assets Health Soc. Services Inc. in kind Style of living	1	CODE ALL THAT APPLY AS LISTED IN Q'AIRE (Some Sections may be listed twice)	16	Answer 6a { (a) Is there a lift in the building? Yes No	6 7
	2		17		3
CODE ALL THAT APPLY	3	4th	18	7. Is there an internal or external flight of at least 4 steps or stairs to the dwelling entrance?	23
	4		19		Yes No
(b) Reasons if incomplete — — ill/disabled does not know information unwilling to give information other (specify)	12	5th	20	4. Semi or detached house or bungalow Ter. h'se or bungalow Self-con. flat in block Self-con. flat in house Self-con. flat attached to shop/business Room(s): furnished Other (specify)	20
	X Y 0 1		21		
Other (specify)	13	6th	22	Type of Accomm.	22
	14		23		

SECTION II EMPLOYMENT

General

This section and the next (Occupational Facilities) should normally be asked of each adult earner in the household. If you happen to be interviewing the housewife during the day you should ask these questions as they apply to herself (and also to any children and adult dependants — e.g. elderly widowed mother) and then a separate (shorter) interview with the husband (and any other adult earner who is not available at the time of the first interview) to ask him for answers to this section, to the section on occupational facilities, to the questions on earnings in Section IV and any other questions which cannot be answered by the housewife.

QUESTION 1 Attended paid employment

All persons working for gain. If a housewife, retired person or even a schoolchild works a few hours for pay each week, he or she should be included. Also count man who is not at his main occupation (and even who may be thought of as unemployable) but who has pay from a minor job. We will be able to check in analysis. Our purpose is not to miss casual earnings and supplementary sources of income.

QUESTION 2 Two jobs

If a person does some kind of job for a different employer or on own behalf in his "spare" time this counts as a second job. Even if it is the same kind of job but is separately paid for (e.g. decorator working in spare time for himself) it should be counted as second job.

QUESTION 3 House or flat

Includes house combined with business premises or farm; but the question has been introduced primarily to cater for women home-workers on piece rates. Note that it refers to any second as well as the principal job.

QUESTION 4 Starting and finishing work times

The question applies to last week. Ignore variations in working hours from week to week. If working times were the same on at least three days of the week regard them as "usual". If there were two shifts (e.g. morning and evening), list according to starting time of the first and finishing time of the second, and note fact on left.

QUESTION 5 Aid in calculating hours of work

The table below assumes a 5-day week and 1 hour for lunch. Note that each digit should be put in each separate part of the box (i.e. one digit under No. 29 and the other under No. 30).

Starting time	Finishing time			
	4.30 p.m.	5.00 p.m.	5.30 p.m.	6.00 p.m.
7.00 a.m.	42½	45	47½	50
7.30 a.m.	40	42½	45	47½
8.00 a.m.	37½	40	42½	45
8.30 a.m.	35	37½	40	42½
9.00 a.m.	32½	35	37½	40
9.30 a.m.	30	32½	35	37½
10.00 a.m.	27½	30	32½	35

QUESTION 6 NOT AT WORK

Note that this question must also be answered for persons working last week for less than 30 hours. **Unemployed:** as distinct from "off sick" or temporarily off work (e.g. on holiday). The replies will be, for example: "I lost my job"; "I'm out of a job"; "There was redundancy at the firm so I'm out of work for the moment". Sometimes a person may say he is both unemployed AND sick or disabled, or it may for other reasons be difficult to specify just one code. Accept the best answer given by the informant even if you observe that someone who says he is unemployed is obviously sick or disabled (and vice-versa). Later questions are designed to establish whether or not he is seeking work and whether or not he is chronically sick or disabled.

Unpaid holiday

Part of our purpose in asking if holidays are unpaid is to ensure that 5 is not coded rather than the underlying reasons coded as 7, 8 or 9. Distinguishing between paid and unpaid holidays introduces complications but may be worthwhile (a) for the opportunity afforded to probe the reasons an unpaid holiday is being taken and (b) later when calculating weeks not at work in previous year.

2nd.
Discrete industry
Household
Redditel
32 6-4 days
32 1 day sick

Q5
Hours for both
Shorter than usual
Casual work - 4 days
work day - 1 day
case
32 1 day sick
2nd 1 day 11 because
of short time working
(2nd week 1 short time)

QUESTION 9

Exclude Bank Holidays in counting up holiday entitlement. List number of weeks to nearest week. Do not insert " $\frac{1}{2}$ ".

QUESTION 10 Occupation

See instructions above for Q. 7(b). Start by recording member of household in left-hand box (informant, 2nd, 3rd, etc.) and then carefully note occupation and industry or business. The office will code in the right-hand columns on the basis of your information. Avoid all vague terms, e.g. "engineer". If you find the answer too general or difficult to understand always ask "What do you do?" and write in the answer. In many households there will be only one or two persons who have been at work in the past twelve months. If necessary you can use all the space in the box just for one or two persons, providing it is clear to which person(s) the information applies.

QUESTION 11 Change of Job

Note that sub-questions (a) - (d) apply only to persons changing their jobs less than five years previously.

11(c). IRU, etc., means Industrial Rehabilitation Unit or any other Government training centre.

QUESTION 12 Training Course

Our object is to check on men taking a re-training or training course, whether or not they changed their job. Some men may have taken a course and gone back to their former job or employers. Others may be unemployed and yet have taken such a course.

QUESTION 13 Fall in Earnings

You may be asked what you mean by "big" fall. Accept whatever the informant thinks is big. Put the information in the box, including the approximate earnings previously as well as the subsequent earnings and code the extent of the fall in the right-hand columns.

Q9
On 8/8/82 24 Sep
She had 3 weeks
paid holiday last
12 months. 3rd week
was made up by
taking Christmas leave
& using Xmas holiday
other time was used at
Kew near Baulthollop.
She is now entitled to
3 weeks holiday.
Baulthollop.

*Remark: It was working all from memory - no document was used
 2nd had cost book full of a real debit to me - 3*
CURRENT MONETARY INCOME *did not see sep. / 2nd*

General

This section asks questions in turn of the employed, the self-employed and then everyone, including those who are not employed. Our object is to obtain reliable estimates of income, before and after tax, for each income unit in the household, both for "last week" and "the last 12 months".

Income Unit

This is any person aged 15 or over, or if in full-time education any person aged 19 or over, together with wife or husband (if she or he has one) and children under 15 (or aged 16-18 if in full-time education), if any. According to this definition a man, wife, and children aged under 15 count as one income unit, but a middle-aged widow and a son who is a university student, or an elderly widow and a single daughter of 40, count as two income units. A household consisting of man and wife with three single children who are all over 15 years of age and who are at work counts as four income units.

Allocating Income

Usually amounts of income can be entered in the appropriate column, according to the person receiving it. Do not enter any income twice. Do not, for example, enter a particular amount both for the wife and the husband. Nor need you split up any amount part of which is payable for a dependent wife or child. Thus, do not attempt to divide up the total of family allowances; enter the total in the wife's column. And enter an amount for sickness benefit, say, even if it includes sums for the wife and children, in the husband's column (if indeed it is he who receives it).

Gross and Net

In the first question you carefully ask for the last ~~gross~~ net of deductions and go on in the second question to establish what these deductions are. The answers to both questions effectively give gross and net earnings for the last period for which pay was received and you can build up further information in the questions that follow. You should be conscious of this distinction throughout the section. It will not always be possible to get information both for income after tax and income before tax. Remember that if you cannot get an answer for one you may be able to get it for the other. Make a note whenever you can. We can calculate in the office.

Last 12 months

Though you start by finding what was the last amount of pay received it is very important also to find what was the average pay during the previous 12 months and gradually build up the total income received by the income unit and the household in those months. You have already filled in a work-record and this will help you to answer several of the questions in the section.

QUESTION 1 Last earnings

Remember to check earnings for each member of the household, even those of a wife who had a job for only a few weeks in the year, a young son who works only on Saturdays, and a retired man with a part-time job. Second or subsidiary earnings are dealt with in Q. 14. Note that each digit is ruled off from the next. Insert "0" in any column which does not apply. Please note also that we have allowed wider columns on these income pages so that you have enough room to write in figures. But note that you will have to indicate which member of the household received any income if you are obliged to use a fifth or sixth column.

QUESTION 2 Deductions

Don't forget that a total is better than nothing. If the informant is uncertain say, "I believe it is on your pay slip" and encourage him or her to check. We have asked you to put a tick in fact you are shown a slip or the informant reads off the amounts. As before, the small boxes on the left are for you to identify the member of the household: "Inf", "2nd", "3rd", etc.

National Insurance contributions

A male employee ordinarily pays 15s. 8d. and a female employee 13s. 2d. per week, although note that a married woman can elect to pay only 7d. per week to cover industrial injuries benefits. Boys under 18 pay 10s. 1d. and girls 8s. 5d. per week. Persons over 18 who are contracted out of the graduated pension scheme pay a higher flat rate insurance contribution of 18s. 1d. (men), 14s. 8d. (women).

Graduated pension contributions

The employee contributes 4 1/2 per cent of each pound of gross weekly earnings between the ninth and the eighteenth, i.e. approximately 11 1/2d. for each of these pounds, plus 1/2 per cent for each pound between the 19th and the 30th, i.e. rather more than 1d. for each of these pounds. In fact a man with gross weekly earnings of £9 pays nothing, one with £13 pays 4s. 0d., one with £21 pays 9s. 0d., and one with £30, 9s. 9d. About one person in every five, however, is contracted out of the graduated pension scheme, but such persons nonetheless pay 1/2 per cent on each pound of gross earnings between the ninth and the 30th, or a maximum of 2s. 1d.

QUESTION 3 Highest and lowest

Check the number of weeks worked by turning up the work record. Some people's earnings will have varied only in one or two weeks of the year and it will not be difficult for you to establish an average in (b). Remember Q. 3(b) is very important. Other people's earnings may have varied widely, either because of changes of job or variations in overtime. Do not include variations due to holidays or sickness. If it is difficult to arrive at an average write in the box or in the margins, e.g. 10 weeks @ £15 10s., six weeks @ £18 15s. and 23 weeks @ £24 11s. We will work out the rest. Do not include weeks of holiday or sickness, which are explored later.

QUESTION 4 Bonuses

If a commission or bonus has been included in Q. 3 do not now amend the answer to that question. If the information is given for the first time write the amount in the box and also strike out "Before" or "After" Tax as appropriate.

2nd
 Take Home £10 - about
 Tax £2 ~~add~~ (from 13-01 the
 Nov 20 13/2. by 4p and
 Savings £2-0-0 correct)
 Spots club 3d
 Good bus when
 Piece work pay - varies
 weekly
 Average week £15-0-0
 Gross
 Lower Pay £13 gross
 £9-10 take home
 (Tax does the wages
 drop)
 Highest £16 gross 10-15-Net
 Not much difference in
 pay - tax even 1 net.
 3) Day rate =
 guaranteed rate of
 £9 gross £7-10 take
 home 1 piece work
 should find
 Piece work 1
 Lower piece work = 46%
 Normal pay 126%
 126% of £9 = £11.34
 160% of £9 = £14.40
 340% of £9 = £30.60
 Normal
 weekly pay £12

2nd
 Last week - 4 days
 Tax 4-18-0
 Good pay 2 1/4
 Normal 1-13-4
 Deductions 6.13.5
 Gross 31-19-4
 Total for year
 £1994 - 8p pay
 Total Tax 362-16-0
 Paid
 Tax paid in year
 usually = £4.00
 Normal deductions
 = Pension scheme -
 Spots club etc
 Normal Take Home
 before short time
 £29-13-0
 for 20 weeks
 £580.00
 Basis pay
 = £15-0-0
 group
 Piece work
 Basic pay
 Day rate
 New £83-0-0
 Piece work
 make extra
 £15

Q6 2nd paid has died or ^{interest} from savings - accumulated over 3 years - These savings have been drawn out & buy house - don't appear in section on savings.

24 Tax rebate
19/- x 2

Q10
24 has had total of 5 weeks sickness in past 12 months - He knows he can't pay salary as he fully is wage. So says that Sick pay is only allowed after 2 weeks sickness. She has therefore only had one spell of 2 weeks sickness. He was eligible for sick pay. After deductions, so received. Total of 18/- pay for 10 3 weeks, that seems an odd sum. Consider sum. She remembers that she gained 16 pay with wages. Because it was so small, she seems fairly confident that she has figure right. 34 seems quite likely that she was not getting sick pay at all, but was picking up 16 remainder of wages for 10 weeks before going sick.

QUESTION 8

Obtain an estimate of total cost by the normal transport used. Some people who drive cars will offer their estimate of real cost but in such cases write in as indicated the average weekly mileage to and from work (not during work). In other instances assume 6d. per mile for all small cars (i.e. under 12 h.p.) and 8d. per mile for larger vehicles.

5 miles @ 6d. = 2s. 6d.	5 miles @ 8d. = 3s. 4d.
10 miles @ 6d. = 5s. 0d.	10 miles @ 8d. = 6s. 8d.
50 miles @ 6d. = 25s. 0d.	50 miles @ 8d. = 33s. 4d.
100 miles @ 6d. = 50s. 0d.	100 miles @ 8d. = 66s. 8d.

QUESTION 9 Holiday pay

Be careful not to include pay received simultaneously with holiday pay for any week of work. Remember that many wage earners only receive the basic wage during holidays, which is usually much lower than average earnings.

QUESTION 10 Sick pay

There are several practices. (1) Some employers (e.g. public services) automatically deduct national insurance sickness benefit for the worker and his dependants from pay during sickness (or sometimes expect him to report what sickness benefit he receives so that it may be deducted from later amounts of sick pay or even from the first weeks of earnings after recovery from sickness). (2) Others (mainly smaller private firms) deduct only the sickness benefit for the worker, ignoring what he may get for his dependants. (3) Still others deduct nothing for any sickness benefit for which a worker may be eligible. In the last two cases it might seem that the worker will be better off in sickness than at work. This is true for some, particularly salaried earners, but remember that if any employer pays anything to a wage-earner in sickness rarely does it exceed the basic wage. His average earnings may be much higher. (4) When the level of sick pay is small no deductions may be made for any sickness benefit.

Changes in sick pay after the first weeks

In rare instances of persons who have been sick more than a few weeks the rate of sick pay will have changed. If the average is difficult to estimate write in the amounts thus: 4 weeks @ £10, 4 @ £5 10s., etc. After deductions of tax, etc. Note if only the amount of pay before deductions is known.

QUESTION 11 Income of self-employed

The income of the self-employed is sometimes difficult to ascertain. Four alternative methods of questioning that have been found to be helpful in previous research are listed. Our first aim is to find the figure for annual income before tax. Thus Q. 11 A(iv) is the crucial one and if you can get the answer to this do not press unduly for the answers to the preceding questions, but they are helpful in establishing that (iv) is in fact the figure you want. The alternative aim (if you cannot achieve the first) is to seek the amount obtained from the business, either Method B — net profit including money taken out for own use, or Method C, the sums actually taken out for personal use. Method D should only be tried if all else fails, and frankly, is not of much help. An accurate figure for income is important and you should if necessary take time to establish it. Method D "Turnover" = total receipts from sale of goods and services, less any discount allowed.

2nd Holiday pay
£60 for 3 weeks
1 week £30
2 - 15
24 - sick pay
18/- for 3 weeks
Sick weeks
no pay
must be 11
2 weeks
before can claim

QUESTION 14 Second job

This will have been established in the earlier section on Employment. Repeat the question because earnings from subsidiary occupations tend to be forgotten. For example, painters and decorators may have done one remunerative weekend job for a few weeks several months earlier in the year. A gardener may have done some intensive paid work for various local people in the evenings and weekends of the summer months. Or a university lecturer may have had a remunerative consultancy or a series of well-paid broadcasts at some point in the year. Remember that extra earnings from a source other than usual employment may not be thought of as a second job. You should probe for all kinds of additional earnings, depending on the nature of the usual employment.

QUESTION 15

This is laid out as concisely as possible on one page and you are asked to ring 01, 02, 03, etc., as appropriate and then to enter the rates per week and amounts below, carefully writing in the code "01" (i.e. Family Allowances) "02" (i.e. Retirement Pension) and so on so that we are clearly aware of the allowances to which the amounts refer.

Amounts will sometimes be joint—e.g. retirement pension for man and wife—or will be for several members of the household—e.g. sickness benefit for man and wife and children. In these instances the amount should be entered (if necessary, after the interview) in one column only, under that member of household receiving the payment. Wherever possible encourage informants (especially when elderly) to show you the allowance or pension book.

CODE 01 Family Allowances

	First child	Second	Third	Fourth & subsequent
up to April 1968	nil	8s.	10s.	15s.
after April 1968	nil	15s.	17s.	17s.

counting children under 15 or up to 19 if still in full-time education or college or an apprentice on low wages.

CODE 02 Retirement Pension

Note that the actual amounts vary widely. Increased pensions are paid if retirement is deferred. There are now in addition small graduated state pensions (averaging about 3s.) and pensions may be reduced because of earnings or a deficient contribution record. Note that some of these points also apply to other benefits. Pensions and supplementary benefits can be combined in a single payment. You will be prompting for supplementary benefit and wherever possible we should like you to list the amount separately (as well as the fact that it is being received). But whenever the rate given to you exceeds the standard rate below you should check the reason.

Single person (husband)	£4 10s. 0d.
Wife's income	£2 16s. 0d.
1st dependent child	£1 5s. 0d.
2nd dependent child	17s. 0d.

CODE 03 Standard Widow's Pension

Note: not the widow's allowance which is paid for the first 26 weeks after widowhood.

Widow or widowed mother	£4 10s. 0d.
1st dependent child	£2 2s. 6d.
2nd child	£1 14s. 6d.
3rd and subsequent child	£1 12s. 6d.

Depending on the circumstances of the death of the husband (armed service and so on) widows' pensions may differ in size. Note that family allowances are received in addition to dependent children's allowances.

Widow's Allowance: Widow £6 7s., children as for widow's pension

CODE 04 and 05 Sickness Benefit and Unemployment Benefit

Sickness benefit is often paid for periods other than a week. Find what was the last payment and for how many days (excluding Sundays). A payment for 6 days, excluding Sunday, makes up a "week's" benefit. Note that an earnings-related supplement may be paid in addition to the flat rate benefits listed below. Moreover, these benefit rates depend on the contribution record.

Single person	£4 10s. 0d.
Married woman	£2 16s. 0d.
1st dependent child	£1 5s. 0d.
Each subsequent child	17s. 0d.

CODE 06 Supplementary Benefit

The former "national assistance". Rent is sometimes paid direct to the landlord by the Supplementary Benefits Commission. There is a check later that the amount is known and counted as income.

CODE 07 Industrial Injury Benefit

£6 7s. 0d. (with additions for dependants) is payable for the first 26 weeks after injury after which the injured person goes before a Board to have his injury assessed for an individual disablement pension.

CODES 08 and 09 Industrial and Disablement Pensions

The 100 per cent rate is £7 12s. 0d. (with additions for dependants). CODE 09: Note that these are war pensions, not service pensions included under occupational pensions later in Q. 19.

CODE 10 Maternity Allowance

The standard rate of maternity allowance is £4 a week. It is paid to women who have been paying full national insurance contributions. It begins 11 weeks before the expected confinement and ends after the sixth week following it.

CODE 11 Maternity Grant

This grant is £22 either for home or hospital confinement.

CODE 14 Single Grant

This is officially described as an exceptional needs grant. The Ministry of Social Security has replaced the former National Assistance Board and you may need to explain "a grant from the Assistance". Probe carefully for this for all income units who are not employed, whether or not they receive supplementary benefit. A large number of people obtain single grants, e.g. for spectacles or dentures, even though they are not normally eligible to receive supplementary benefit. Note also that since you are asking about a period of 12 months there will be instances of people now in work who obtained a grant at an earlier point in the year.

Info Around Xmas
Sick Pay Nat Ins
for 3 weeks
\$2-3 p/m
2) 1 - odd
3) 3/-
loggy \$4.00
for 3 weeks
No claim for
gesture fine -
claim at
front.
Detail of Nat Ins.
Sick pay received
by wife given
absc. Although she
has had 5 week
sick pay self
(4 weeks + week in
child questionnaire
covered) received
the only claim
benefit for one
spell of 5 weeks -
she did not claim
for past spell of
1 week & 2 days
for past spell
but has not received
benefit yet.

Leicester & Mansfield Building Society

Statement of Account for year ended 31st/12/67

Amount owing 31/12/66 - Nil
 Interest charged for 1967 £ 157-3-7.
 Insurance Premium debited £ 6-9-0
 Other debits (Amount advanced) £ 3,355, -0-0

Further issued re.

Less repayments £ 166-1-0

Amount owing 31/12/67 £ 3,352, 0-7

QUESTION 25(a) Private and business accommodation

Count as "business" accommodation any accommodation which counts for purposes of offsetting tax. This may include a study room for some teachers, for example.

QUESTION 25(c) Rate rebate or reduction

Note that many councils pay rebates twice a year.

QUESTION 25(h) Mortgage

The informant may know the total sum paid in the previous year but not the division of the sum between interest and repayments of principal. Yet it is essential for us to find how much of the payment represents capital repayments and how much interest payments, because otherwise we cannot work out housing costs which are comparable with costs incurred by households paying rent. In many instances a monthly or annual payment slip will show the two amounts and the informant should be encouraged to look this up. Note that if the informant still cannot give you the answer we have provided certain questions on the right-hand side of the page which will allow us to make a reliable estimate. You should note certain details in the

- source of loan or mortgage;
- term of repayment;
- number of years paid;
- amount of loan.

Please make special note if the repayment of a mortgage is covered by an endowment policy and note the amount and frequency of the premium. As elsewhere put a tick in the small box or make a note if you are fortunate enough to be shown documents.

QUESTION 25(i) Value of house/flat

Ask for an estimate and only show Flashcard No. 3 if the informant hesitates in giving an answer and you judge that it would be appropriate. Always insert the code number as given on the Flashcard, even if you also obtain an exact estimate.

22 5
 33 12
 267
 223
 8010
 3,355
 346558
 155.1

3355
 267
 3088

QUESTION 25(l) Government's Mortgage Scheme

Note that, broadly, this is advantageous only to a householder with relatively low income who does not expect to pay tax at the standard rate in the foreseeable future.

£259.
 Family moved into house May 5th 1967.
 Before this they paid £60-0-0 weekly board & lodging etc. living with husband's mother - £6-0-0 = total paid for board & lodging £3-0-0 each.
 Valuation of house £4250
 for house next door without central heating

V SAVINGS AND ASSETS

QUESTION 1 Personal

This excludes a business bank account which is covered by Q. 4. Avoid double-counting the same bank balance or assets when questioning husband and wife.

QUESTION 2 Savings

Note that you should proceed by prompting all items to see how many are appropriate, then try to establish a total and then establish totals for each item only as a check or if necessary. Care should be taken to avoid double-counting. If the informant is hesitant or confused repeat the question to make sure he or she knows what kind of savings you are referring to and THEN show Flashcard No. 4 to get the total. Then try to obtain an absolute total rather than a range. For example, you could ask: "Would you say the figure was at the top end or the lower end of that range—nearer X or nearer Y?"

QUESTION 2(c) Interest

Try to establish the amounts the informant receives in the form he receives it—that is, before tax is deducted or after it has been deducted at source. In difficult instances you need not waste time converting a "before tax" total into "after tax" so long as you make plain what it is. We will do that work in the office.

QUESTION 3 Value of stocks and shares

This question of the value of stocks and shares is crucial and every encouragement should be used to obtain an answer. Some informants simply will not know. Remember that brokers sometimes send an annual valuation. If there is considerable uncertainty, tactfully suggest or imply that it would be very helpful to know and take any opportunity to see the valuation or to leave a note (and s.a.e.) so that a more reliable estimate can be made and either you can pick it up at a second call or ask for it to be sent on.

QUESTION 3(b) Interest

Proceed as in Q. 2c above. Mostly amounts will be received after tax has been deducted.

QUESTION 4

This is to cover any type of business which is owned in part or in whole by the informant. Being a director does not necessarily mean ownership. The answer to this question should not duplicate the answer to the previous question. Shares come under Q. 3. This is to cover such things as shops, professional practices and small businesses of every kind except limited companies. In all cases make sure that money in the business, bank account and stocks are borne in mind when the valuation is made. When the business (e.g. shop or farm) is run from the owner occupier's dwelling, the value of the dwelling will often have been included in the answer to this question (i.e. Q. 25 in Section V). UNDER NO CIRCUMSTANCES MUST THE DWELLING BE COUNTED TWICE. The valuation should be on the assumption that the informant had to sell but was in no great hurry. A year or even more could be taken to find a purchaser. The valuation should NOT be made on the basis of: "What would you take for your business?"—that is, when the informant has to be persuaded to sell. NOTE that vehicles should be included in the valuation of a business—say of a haulage contractor, a cab owner or even a building contractor or window cleaner.

QUESTION 5 Other property

Remember that some people use two houses. Others have houses which they rent off to others. This last is not uncommon among elderly people who may be very poor themselves. A "boat" may include anything from a luxury yacht to a small rowing boat.

Savings -
£1000 - 0.0
is short term
saving - not much
gained usually
£200 has interest
£50 - 9.0 because
saving at beginning
1 year rose much
higher than present
36-19 - December
interest not known

QUESTION 6a Cars, Vans

Note that in Section II you will have noted any car owned by the business or firm and whether it is also used privately. Do not count this car here also but find out whether there is a second car — e.g. wife's. If informant unable to value a vehicle note instead its make, type and year of manufacture to enable us to look up its value.

QUESTION 6c Debts on vehicles

Note that the question does not apply only to payments which are overdue but to the total sum still owing. You will usually have difficulty in excluding interest from the amount owed. If the amount owed is estimated at less than £50 record the sum and do not take up time making sure that the interest is deducted. But if the amount owed including the interest element is £50 or more ask for the details listed under (c). We will then make an estimate in the office.

QUESTION 7 Life Insurance

If there is more than one policy add up the payments and, if necessary, note any difference in frequency or years of payment. Note that our main object is to establish the equivalent current value in cash of policies they hold. The majority of households will hold policies of little current value and you will see that if they pay less than 10s. a week we do not ask for any details.

QUESTION 8 Value of saleable assets

Please note that we do not envisage that goods in everyday use — beds, blankets, basic furniture, crockery, clothes — need to be valued. We are interested only in items of value that could be sold without serious detriment to the household and its daily life if some ready cash was badly needed. Jewellery, furs, stamp collections, works of art, antiques, and collections of books, might be sold and we need to obtain an approximate estimate of their total current worth. Naturally enough we cannot expect precise valuations and you will find the minimum value of £25 for an article (or a group of articles — e.g. a number of pieces of jewellery) helpful in avoiding protracted discussion of the value of articles used every day in the home.

QUESTION 9 Other assets

Rarely will there be any kind of asset not covered by our other questions. But by asking this general question you may be given information that belongs in the answer to another question. The informant may have misunderstood a question. But be careful not to include an item here which is already covered elsewhere.

QUESTIONS 10 & 11 General assets sold and windfalls

It may be difficult for you to secure an estimate of money raised or spent on "ordinary living expenses" but you will find that our object is fairly clear and once you understand it you can probe for an estimate. We do not want information about sums of money invested in new assets, in replacing old assets (e.g. property, including houses and cars) and in savings, but only information about sums of money spent in the ordinary way on housekeeping, food, clothing, and entertainment. An estimate is better than nothing. Note that we are not asking you to waste time checking small amounts of less than £25.

QUESTION 10 Assets sold in last 12 months

Some people, especially the elderly, will have sold some of their assets in the last 12 months to bolster a low income. This can be an important contribution to their standard of living. Savings—Note that each item should be prompted carefully, especially to persons who have already told you they have sizeable amounts in savings, stocks and shares, etc. Note that we are not interested in this question in total sums which amount to less than £25 in the 12 months. Nor are we interested in amounts that may have been saved from income and spent in the same year (e.g. savings for Christmas or a holiday).

Partial use of sales or savings for living expenses—In some cases property might have been sold, say, and part of the money spent but part of it saved. Try to get a total estimate only of the sum spent on ordinary living expenses.

2nd.

Insurance

1. £30-00 for 2d

2. 11-weekly for 2d

① 12 month

3,250. up to

£30.00 in 30 years

② 3 1/2 years

£59-8-0 2d.

£3-6-0 2d.

Insurance - monthly

2nd pay after 1st

insurance to cover

cost of house - 1

he should do

Annual payment =

£30-00

Value of stock

Sum for stock

insurance is a

sliding scale -

sliding down

Total sum now =

£3,125.00

going down to

£813 in 30

years time.

QUESTION 13

NHS means free, wholly paid for by the National Health Service. Private and amenity (paying) beds in NHS hospitals should be coded as private.

QUESTION 13(b) Number of nights

If a person has had two or more spells in hospital add the total number of nights together.

QUESTION 13(c) Name of hospital

This will be used in the office to code type of hospital.

QUESTION 14

Ill in bed means actually in bed for at least half the day.

QUESTION 15

Visits by and to a doctor will include calls when a person is no longer in bed but up and about. The questions are not, therefore, dependent on the answer yes to Q. 14. When the household is large and/or when there have been several visits it may take you a little time to obtain a reliable answer. Remember that in cases of difficulty it is usually best to approach the answer by asking: "When did you last see your doctor?" "And when was the time before that?" "So that means you saw your doctor seven times altogether in the last 12 months?" Remember that we want to count each consultation, even if there are two consultations on one day or on succeeding days. Remember also to include locums and other (alternative) doctor seen in this period.

QUESTION 15(c) Visits paid for

If the informant is a wife who makes a visit to her NHS doctor and pays later for the pill, which he prescribes, this should still be counted as a NHS visit.

QUESTION 16 Spectacles

Most people pay in part for spectacles even under the NHS but some obtain them free by paying and then claiming a refund on test of means (by the SBC).

QUESTION 18 Doctor at hospital

It is the number of occasions we want to know, not the number of doctors seen at the hospital.

Visits to dentist

Remember to ask number of visits, not number of courses of treatment.

Home help

We are interested only in the use of a local council's Home Help Service.

Someone from the Welfare

We mean a social worker or officer from a Council health, welfare or children's department who is concerned with some aspect of family welfare. Include a health visitor, say, but not an officer from the Supplementary Benefits Commission or someone from a voluntary organisation — like the WVS or Salvation Army.

QUESTION 18(a) Paying a dentist

The point is that very poor people can get free dentures and do not have to pay the £1 for a course of treatment.

QUESTION 18(b) Home help

Some councils charge for a home help's service on test of means.

Q 14 2 pr 011
work and wife
myraine attend at
house of care - but had
not been in bed.

2nd 9 13
3 times weekly
for 3 weeks
Physicist &
Surgeon - for
electrical treatment -
for young Ag.
not at a hospital
but at consulting room
in "health clinic"

2yr
uses wage for weekly
housekeeping & car expenses

QUESTION 19 Housekeeping and board

The question refers to ALL INCOME RECIPIENTS including pensioners, as well as earners, who contribute to the housekeeping expenses. Be careful that you probe for everyone in the house, including adolescent earners. Sometimes the actual sum available for housekeeping will be quite different from that suggested by the total income of the household. The husband or teenagers may retain quite large sums not only for their own use but because the pattern of responsibility in one household for expenditure may be different from that in another household which has the same composition. Housekeeping can be a touchy point if both husband and wife are present, and it is perhaps best dealt with by interviewing one of them on their own (the housewife preferably) and, if possible, checking later with the other (the husband). If both husband and wife are present avoid expressing any surprise or criticism if you think the housekeeping is small. Also avoid indicating any opinion on the question of whether wage-earners should pay bills. Try to imply that all arrangements are equally possible. We have listed the common ones, but there will be others. REMEMBER TO CODE EACH INCOME RECIPIENT.

QUESTION 19 (b) Money back

This can be daily fares, insurances or clubs paid, dinner money, or simply "spending money". Some teenagers hand over their wages but get clothing bought. Usually this question will apply to teenagers, but some husbands may get money from the housekeeping for their cigarettes and beer mid-week.

QUESTION 19 (c) Payment of housekeeping bills

Often the husband will pay some larger bills, but alternatively he may pay housekeeping but expect to "help out" if a heavy bill comes in. We realise that an estimate may be rough but try to get an average contribution. Teenage children may buy food as "treats" for the household from the money they retain. Again try for an average.

QUESTION 20 Long-term saving

We are not interested in asking here whether the informant has savings (that was asked in Section V). Nor are we interested here in asking for short-term saving. Instead the question explores whether at the present time the informant manages to put aside savings for a long-term objective.

QUESTION 21 Ten years ago

To give us some idea of fluctuating fortunes we ask what things were like ten years ago. Some persons aged 35 or over will have been at home in their parents' households ten years ago and therefore we have to find what was the composition of the household. In any case, we require an estimate of the total money flowing into the household, and the number of adults and children that were supported at that time. Give the informant time to recollect. And check that income includes pensions, family allowances, etc. Fortunately, the informant will already have some idea of what you are after from the detailed questions asked earlier.

2nd Does my pay any
only housekeeping -
pays. use big bills.
Nakg -
Electricity cooking - slightly
Gas - central heating.
T.V. - rental
Rates.

cigarettes for bottle
Electricity 5 - 5-0
Gas 10 - 10-0
1 - 0-0
Rates 0 - 13-0

Grand total.
Cigarettes 2 - 7-0
(200 cigarettes)
Mortgage 5 - 10-0
H.P. 0 - 9-0
T.V. 0 - 11-0
£ 11 - 13-0

Halls: cleared
Sister: Car Assembly
Shop Assist.
Brother: Train Tinsman
4 children coming
2 boys 2 girls at work clock 22
C. W. S. Household
Upstairs: Pers. objects

ASK CHIEF WAGE EARNER/H.O.H.
23. * Do you think you could GENUINELY say
you are poor now? —

CODE C.W.E./H.O.H. ONLY
X Does Not Apply SKIP TO Q.24
Y all the time } ASK Q.23(a)
0 sometimes
1 never }
2 DK SKIP TO Q.24

(a) Do you feel poor at any of these times
or in any of these situations?

PROPERT AND CODE
CODE ALL THAT
APPLY
1 with some of your relatives
2 with some of your friends
3 at weekends
4 mid-week
5 at Christmas
6 with some of your relatives
7 with some of your friends
8 other (SPECIFY)
9

FOR CHIEF WAGE EARNER/H.O.H.
24. (a) There's been a lot of talk about
poverty. Do you think there's such a
thing as REAL poverty these days? *

CODE C.W.E./H.O.H. ONLY
Does Not Apply SKIP TO Q.25
yes
no
DK

(b) What would you describe as poverty?

WRITE IN ANSWER

Don't eat in C.W.E. food
question very difficult to answer.

(c) Would you say that if people are in poverty it's mainly

X - their own fault?
Y - the Government's fault?
0 - the fault of their education?
1 - the fault of industry not providing the right tools?
2 - anything else? (SPECIFY)
3 - a combination of (some of) these? X - 1 & 4
4 - none of these?
5 DK

ASK CHIEF WAGE EARNER AND HOUSEHOLD ABOUT ALL AGED 25 AND OVER
25. Do you mind telling me if you voted in the last
General Election (I don't mean who you voted for,
just whether you voted)? *

CODE
ALL AGED
25 & OVER
yes, voted
no
DK

ASK CHIEF WAGE EARNER/H.O.H.
26. If there is poverty what do you think
can be done about it?

CODE C.W.E./H.O.H. ONLY
nothing
DK

WRITE IN ANSWER

Not a lot if you have got the money

Inf	2nd	3rd	4th	5th	6th	7	8	9	10
71	71	71	71	71	71	71	71	71	71
X	X	X	X	X	X	X	X	X	X
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
0	0	0	0	0	0	0	0	0	0
1	1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2	2
3	3	3	3	3	3	3	3	3	3
4	4	4	4	4	4	4	4	4	4
5	5	5	5	5	5	5	5	5	5
6	6	6	6	6	6	6	6	6	6
7	7	7	7	7	7	7	7	7	7
8	8	8	8	8	8	8	8	8	8
9	9	9	9	9	9	9	9	9	9

72	72	72	72	72	72	72	72	72	72
X	X	X	X	X	X	X	X	X	X
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
0	0	0	0	0	0	0	0	0	0
1	1	1	1	1	1	1	1	1	1

73	73	73	73	73	73	73	73	73	73
X	X	X	X	X	X	X	X	X	X
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
0	0	0	0	0	0	0	0	0	0
1	1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2	2

74	74	74	74	74	74	74	74	74	74
X	X	X	X	X	X	X	X	X	X
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
0	0	0	0	0	0	0	0	0	0
1	1	1	1	1	1	1	1	1	1

75	75	75	75	75	75	75	75	75	75
X	X	X	X	X	X	X	X	X	X
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
0	0	0	0	0	0	0	0	0	0
1	1	1	1	1	1	1	1	1	1

76	76	76	76	76	76	76	76	76	76
X	X	X	X	X	X	X	X	X	X
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
0	0	0	0	0	0	0	0	0	0
1	1	1	1	1	1	1	1	1	1

853

INTERVIEWER PLEASE CODE ALL THAT APPLY AFTER INTERVIEW

	67
(a) Household in which there is a child, one of whose parents is not resident	X
(b) Household consisting of woman and adult dependants	Y
(c) Household in which there are five or more dependent children	0
(d) Household containing an adult who has been unemployed for eight weeks (consecutively or in last 12 months)	1
(e) Household containing an adult under 65 years of age who has been ill or injured for eight weeks (consecutively or in last 12 months)	2
(f) Household containing a disabled adult under 65	3
(a) disabled	4
(b) borderline disabled	5
(g) Household containing a disabled or handicapped child (including child ill or injured for eight weeks or more)	6
(h) Household containing a person aged 65 or over who has been bedfast or ill for eight weeks or more or who is otherwise severely incapacitated	7
(i) Household in which there are	8
(a) earners, none earning £12 a week or more	
(b) adult male earners (aged 21 to 64) earning less than £14 a week	
(j) Household in which there are persons who are	68
(a) non-white	X
(b) born in Eire	Y

9.

COMPOSITION OF HOUSEHOLD: CODES (Q. 10, p. 3)			
One generation			
Man alone: aged 60 or over	101	Man: and widowed or separated daughter	221
Man alone: aged under 60	102	Woman: and widowed or separated son	222
Woman alone: aged 60 or over	103	Woman: and widowed or separated daughter	223
Woman alone: aged under 60	104	Otherwise two generations: all related	224
Husband and wife: both aged 60 or over	105	Otherwise two generations: at least one person not related to any other	225
Husband and wife: at least one aged under 60	106	Other (SPECIFY)	226
Husband and wife: both under 60	107		
Man and woman: otherwise related	108	Three generation	
Man and woman: unrelated	109	Man, son and d-in-law, grandchildren: all under 15	301
Two or more men only: related	110	Man, son and d-in-law, grandchildren: at least one under 15 and one over 15	302
Two or more men only: unrelated	111	Man, daughter & son-in-law, grandchildren: all under 15	303
Two or more women only: related	112	Man, daughter and son-in-law, grandchildren: at least one under 15 and one over 15	304
Two or more women only: unrelated	113	Woman, son and d-in-law, grandchildren: all under 15	305
Other (SPECIFY)	114	Woman, son and d-in-law, grandchildren: at least one under 15, one over 15	306
		Woman, daughter and son-in-law, grandchildren: all under 15	307
		Woman, daughter and son-in-law, grandchildren: at least one under 15, one over 15	308
		Married couple, married child and child-in-law, grandchildren under 15	309
		Otherwise 3-generations:	
		—all persons related, at least one child under 15	310
		—at least one child under 15	311
		—all persons related	312
		—unrelated	313
		Other (SPECIFY)	314
Two generation		Four generation	401
Man, wife: + 1 child under 15	201	DESCRIBE COMPOSITION BELOW	
Man, wife: + 2 children both under 15	202		
Man, wife: + 3 children all under 15	203		
Man, wife: + 4 or more children all under 15	204		
Man, wife: + children, at least 1 under 15 and at least 1 over 15, none married	205		
Man, wife: + children all over 15-24, none married	206		
Man, wife: + children all over 15, at least 1 aged 25 or over, none married	207		
Man and one child under 15	208		
Man and two children both under 15	209		
Man and three or more children under 15	210		
Man and children at least one under and one over 15, none married	211		
Man and children all aged 15-24, none married	212		
Man and children all over 15 at least one 25 or over, none married	213		
Woman: and one child under 15	214		
Woman: and two children both under 15	215		
Woman: and three or more children under 15	216		
Woman: and children, at least one under and one over 15, none married	217		
Woman: and children, all aged 15-24, none married	218		
Woman: and children all over 15, at least one 25 or over, none married	219		
Man: and widowed or separated son	220		