MEMBERS OF HOUSEHOLD

Christian name for reference only

Age last birthday

		The state of the							
Inft.	2nd	3rd	4th	5th	6th	7th	8th	9th	10th
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4/20

QUESTIONNAIRE ON HOUSEHOLD RESOURCES

STANDARDS OF LIVING IN THE UNITED KINGDOM 1967-68

I Housing and Living Facilities II Employment III Occupational Facilities and Fringe Benefits IV Current Monetary Income V Assets and Savings VI Health and Disability VII Social Services VIII Private Income in Kind			
II Employment III Occupational Facilities and Fringe Benefits IV Current Monetary Income V Assets and Savings VI Health and Disability VII Social Services	*		
III Occupational Facilities and Fringe Benefits IV Current Monetary Income V Assets and Savings VI Health and Disability VII Social Services		I	Housing and Living Facilities
IV Current Monetary Income  V Assets and Savings  VI Health and Disability  VII Social Services		II	Employment
V Assets and Savings VI Health and Disability VII Social Services		III	Occupational Facilities and Fringe Benefits
VI Health and Disability VII Social Services		IV	Current Monetary Income
VII Social Services		V	Assets and Savings
		VI	Health and Disability
VIII Private Income in Kind		VII	Social Services
		VIII	Private Income in Kind
IX Style of Living		IX	Style of Living
		,	

A Survey carried out from the University of Essex and the University of London (L.S.E.)

Queries should be addressed to: Miss Sheila Benson Skepper House 13 Endsleigh Street London WC1



Refusal



9 SERIAL NUMBER Name of Interviewer 14 140 5 ME CANNAH 0 Length of interview(s) or contacts Total actual interviewing time Wahrs

C.I.C.

# Form of introduction

"My name is X. I'm from Essex/London University. We're preparing a report (writing a book) about standards of living in Britain today and how families manage. We think it's important for the Government and everyone else to know what the facts really are. We're hoping to talk to about 3,000 families throughout the country and I'd be very grateful if you could help us by answering some questions. All our information is, of course, strictly confidential."

#### SUMMARY: COMPLETE AFTER INTERVIEW

		SOMMART . COMPLETE AT	
Interview carried out     at first call     at second call     at third or later call	10 (X) Y 0	Which sections were answer in whole or in part by which persons on the household?      Informant	ch 13 at address
2. Information for household complete skip to Q. 3 incomplete—answer 2a  (a) Sections Housing incomplete Employment Occupational Income Assets Health Soc. Services Inc. in kind Style of living	11 (X) Y  1 2 3 4 5 6 7 8 9	2nd memb  CODE ALL THAT APPLY AS LISTED IN Q'AIRE (Some Sections may be listed twice)  5th	14   6. Household living on   22
(b) Reasons if incompleteill/disabled does not know information unwilling to give information other (specify)	X Y O 1	Other (specify)  4. Semi or detached how or bungalow Ter, h'se or bungalow Self-con. flat in block Self-con. flat in house Self-con. flat attach to shop/business Room(s): furnished Other (specify)	7. Is there an internal or external flight of at least 4 steps or stairs to the dwelling entrance?  The stairs to the dwelling entrance at the stairs to the dwelling entrance.  Yes No Y O O O O O O O O O O O O O O O O O O

# HOUSING AND LIVING FACILITIES

#### General

Information recorded by the interviewer on the left of the main column is needed so that the circumstances of the household may be fully understood by those in the office but it may not be required for computeranalysis.

# QUESTION 1 — Rooms

No room should be listed twice. Bedsitters should be listed as bedrooms and not also as living-rooms. Do not count a scullery or a hall or a bathroom as a room. The total number of living and dining and bedrooms should not include a kitchen if it is not large enough for a family to eat in. You will see that there are two numbered boxes in the column in which to write the numbers of bedrooms and total numbers of rooms. Each is for each digit in the total: Thus, if there are 9 or fewer rooms the number should be written in the right-hand box and "O" should be written in the left-hand box. If there are, say, 13 rooms, then "1" should be written in the left-hand and "3" in the right hand box. This will help us to avoid mistakes in transfering information to the computer.

# QUESTION 2 - Additional or fewer rooms

Define "room" as above.

## QUESTION 4

A water closet flushed by water. Chemical or earth closets are not included, nor are flush water closets which can only be reached by going outdoors across a yard, even if under cover.

# QUESTION 5

A garden is any space at the front or back of the house where it is possible to grow something. A yard is an outdoor space which is covered in concrete, asphalt, etc., where there are no plants or lawn other than in boxes or barrels (if any).

If you have already seen the garden it may be unnecessary to ask the second part of the question, for it may be possible to code 3, 4 or 5. But be sure that you are taking back as well as front garden into the reckoning. Add the two together in estimating size.

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# QUESTION 8(d) — Length of housing problem

Number of years should not include any period before the age of 21.

# QUESTION 9 — Structural defects

Note that the need for redecoration and refurnishing is not included. Informants may vary in their interpretation of a "defect" (for example, a woman living in a modern house may complain of small damp spots on the walls) but apart from discouraging people from regarding minor blemishes as defects you should accept what informants say.

# QUESTION 9

 $\pmb{\text{Television}}\xspace$  combined television, radio and record-playing sets may be listed under separate headings.

Central heating: uniform heating throughout dwelling (or part of dwelling) occupied by household.

#### SECTION II EMPLOYMENT

#### General

General

This section and the next (Occupational Facilities) should normally be asked of each adult earner in the household. If you happen to be interviewing the housewife during the day you should ask these questions as they apply to herself (and also to any children and adult dependants—e.g. elderly widowed mother) and then a separate (shorter) interview with the husband (and any other adult earner who is not available at the time of the first interview) to ask him for answers to this section, to the section on occupational facilities, to the questions on earnings in Section IV and any other questions which cannot be answered by the housewife.

# QUESTION 1 Attended paid employment

All persons working for gain. If a housewife, retired person or even a schoolchild works a few hours for pay each week, he or she should be included. Also count man who is not at his main occupation (and even who may be thought of as unemployable) but who has pay from a minor job. We will be able to check in analysis. Our purpose is not to miss casual earnings and supplementary sources of income.

#### QUESTION 2 Two jobs

If a person does some kind of job for a different employer or on own behalf in his "spare" time this counts as a second job. Even if it is the same kind of job but is separately paid for (e.g. decorator working in spare time for himself) it should be counted as second job.

## QUESTION 3 House or flat

worked full from

Includes house combined with business premises or farm; but the question has been introduced primarily to cater for women home-workers on piece rates. Note that it refers to any second as well as the principal

# QUESTION 4 Starting and finishing work times

The question applies to last week. Ignore variations in working hours from week to week. If working times were the same on at least three days of the week regard them as "usual". If there were two shifts (e.g. morning and evening), list according to starting time of the first and finishing time of the second, and note fact on left.

# Aid in calculating hours of work

The table below assumes a 5-day week and 1 hour for lunch. Note that each digit should be put in each separate part of the box (i.e. one digit under No. 29 and the other under No. 30).

Starting time		Finishi		
time	4.30 p.m.	5.00 p.m.	5.30 p.m.	6.00 p.m.
7.00 a.m. 7.30 a.m. 8.00 a.m. 8.30 a.m. 9.00 a.m. 9.30 a.m. 10.00 a.m.	$\begin{array}{c} 42\frac{1}{2} \\ 40 \\ 37\frac{1}{2} \\ 35 \\ 32\frac{1}{2} \\ 30 \\ 27\frac{1}{2} \end{array}$	$ \begin{array}{r} 45 \\ 42\frac{1}{2} \\ 40 \\ 37\frac{1}{2} \\ 35 \\ 32\frac{1}{2} \\ 30 \end{array} $	$ \begin{array}{r} 47\frac{1}{2} \\ 45 \\ 42\frac{1}{2} \\ 40 \\ 37\frac{1}{2} \\ 35 \\ 32\frac{1}{2} \end{array} $	$ 50 47\frac{1}{2} 45 42\frac{1}{2} 40 35\frac{1}{2} 35 $

# QUESTION 6 NOT AT WORK

Note that this question must also be answered for persons working last week for less than 30 hours 

Unemployed: as distinct from "off sick" or temporarily off work (e.g. on holiday). The replies will be, for example: "I lost my job"; "The out of a job"; "There was redundancy at the firm so I'm out of work for the moment". Sometimes a person may say he is both unemployed AND sick or disabled, or it may for other reasons be difficult to specify just one code. Accept the best answer given by the informant even if you observe that someone who says he is unemployed is obviously sick or disabled (and vice-versa). Later questions are designed to establish whether or not he is seeking work and whether or not he is chronically sick or disabled.

## Unpaid holiday

Part of our purpose in asking if holidays are unpaid is to ensure that 5 is not coded rather than the underlying reasons coded as 7, 8 or 9. Distinguishing between paid and unpaid holidays introduces complications but may be worthwhile (a) for the opportunity afforded to probe the reasons an unpaid holiday is being taken and (b) later when calculating weeks not at work in previous year.

130-6:00 130-6:00

#### QUESTION 14 Best job

If you are asked "What do you mean by 'best'?" you should say "It is up to you to decide" (adding, but only if necessary, "whether it's best because of the money, the people, the job in itself or anything else"). of course there will be people who give a mixture of reasons. Code the one they treat as most important. If they are undecided code DK.

#### QUESTION 15

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A few persons — e.g. students — may have worked for part of the last year, or may work every Saturday and still be in full-time education. We will be asking about them later. Code them as still in full-time education.

### QUESTION 15(a) Years of full-time education

The question is worded so that if someone has missed a year's schooling because of illness, say, between the ages of 5 and 14, he can adjust his answer accordingly. You can check (or aid other informants trying to reach an answer) by deducting five years from the leaving age and then asking if the result allows for any absence because of hospitalisation, war evacuation, military service, or any other reason, Note that full-time education can be provided in hospital. Only deduct a year if ALL of it was spent out of school. When writing in leaving age and number of years education remember again to insert each digit.

### QUESTION 16 Manual Workers

If you are in doubt from what you have been told about a man's job whether it is manual ask, "How do you do your work? Is it mostly heavy work, or operating a machine or mostly with your hands?" If he indicates any of these ask  $\mathbb{Q}$ . 16. If still in doubt ask the question and write a note.

# QUESTION 17(a) Husband's occupation

Follow same procedure as above under Question 10. It will be even more necessary to probe for the exact type of job. Encourage the woman to tell you what her husband did, since the answer is most important for us in classifying occupational status.

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years addern here died
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#### QUESTION 5

Note that the recent Industrial Employment Act gives employers the responsibility of notifying employees about certain terms of service. Many employees will have received some kind of notification.

# QUESTION 6 Whether sick pay

QUESTION 6 Whether sick pay
Include only when employer pays cash directly to an employee who is
sick. Contributions towards medical care costs come under Q. 11. Ideally
we would like to have details of sick pay expected and length of time
employer is expected to go on paying. (Sometimes a man is paid one
proportion of pay for 3 months and then a lower proportion for a further
3 months.) Many informants, however, will not know and you should do
your best to get a general idea at least of the starting level for the first
month, recording underneath more specific information if known.
Sick pay amount What should be entered here is costs paid by
employer. Sickness benefit should not be included even though employers
contribute towards it. Earnings means earnings before tax.

#### QUESTION 7 Pension

Include any type of occupational pension, contributory or non-contributory, funded or unfunded.

# QUESTION 7a Employee's contribution

QUESTION 7a Employee's contribution

Note that we are not attempting to establish what the employer pays, because many informants will not know. We require amount paid (preferably) or per cent of earnings before tax: many schemes are not of the type that the employer pays a fixed proportion of earnings. In these instances, code "None" or "Does not apply", according to the information you are given. When given a percentage note that it may be calculated on basic wages rather than earnings and you should note this so that we can adjust the figure in the office. Estimate the proportion of normal earnings the previous contribution amounts to — correct to nearest percentage point unless respondent names half a percentage point.

# QUESTION 7b Pensionable age

That is, the age at which the pension is first payable.

# QUESTION 7c Years towards pension

Do not count any years towards another pension in a previous employment unless those years have been accepted by the present employer as counting towards the pension from his employment.

# QUESTION 7d Amount of pension

The question refers to the total occupational pension, though part of the cost may be paid by the informant. If the informant knows more details about his entitlement enter information in box (e.g. two-thirds of salary in last 5 years of service).

### QUESTION 8 Meal vouchers

You may have to build up towards the average weekly value by asking "How much is each voucher worth?", "How many do you use in an average week?". Generally vouchers are additional to wage or salary but sometimes the employer will include them on a pay slip as part of earnings received. Watch that you do not count their value both here and later under net

# QUESTION 9 Subsidised meals

Meals include drinks that may accompany them though we think it might cause offence to ask this in a formal question. We are interested to learn of anything from subsidised canteen meals to expense account lunches

# QUESTION 9a Saving on meals

QUESTION 9a Saving on meals

Note that we are seeking an estimate of the difference between the actual cost to the employee and what he would have spent in the ordinary way if there were no subsidised canteen or restaurant available, or if his work did not allow him to charge the cost of outside meals. We are not seeking an estimate of the real value of the meals. Since some employees may not spend more outside on a poorer meal than they spend inside for a subsidised one, some entries may be "O" shillings.

#### QUESTION 10 Personal use

Includes transport to and from work.

# QUESTION 10a Normal repairs

Excludes repairs caused by negligence of informant or family. Make and type — e.g. Vauxhall Cresta, Saloon or Morris 15 cwt. van. The description should be enough for us to look up its second-hand value as a check on the value.

#### QUESTION 10d Driver

This is a polite way of ascertaining whether the car is chauffeur-driven. Thus Code X includes self, family, friends and other employees driving for pleasure and not because they are paid to drive the respondent around.

# QUESTION 11 Other benefits

Read the prompts slowly: they are carefully drafted to cover the perks of both senior and junior staff. The goods may vary from free or subsidised coal given to miners to discounts on goods bought or free vegetables, seeds or seedlings. Don't hesitate to pursue it further according to occupations of informants. Transport may be free leisure travel given to railway or bus employees or paid holidays given to senior executives. Note this section is supplementary to the use of a vehicle in Q. 10. Medical expenses may be premiums to insurance agencies for private medical care or the direct payment of doctors' bills. Education can range from free tennis lessons or typing lessons to payment of public school fees. Shares in the company can be given free or below market value.

ENCOURAGE THE INFORMANT to add items under the various headings together and give time for this to be done. We are interested to know what it would cost to buy these things privately even though the employee might not have chosen to do so (e.g. the employee might have used the Health Service if his employer did not pay for him to have private medical care).

"How much a year are these things worth altogether?"

The point here is that some kinds of entries will be money saved, say, on goods and services which the informant would have had to pay for, whereas other entries will involve things he would never have afforded or thought about. Our aim is to discover what equivalent in extra income would be needed if he did the same things but had to bear the full cost himself.

# QUESTION 13 Satisfaction with job

The questions are laid out in a form which equally encourage positive or negative answers. You may shorten the question to "Are you satisfied or dissatisfied with —" providing the informant seems to be genuinely weighing the alternatives.

Facilities at work means facilities as asked under Q. 3 earlier.

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#### QUESTION 14 Second job

QUESTION 14 Second job

This will have been established in the earlier section on Employment. Repeat the question because earnings from subsidiary occupations tend to be forgotten. For example, painters and decorators may have done one remunerative weekend job for a few weeks several months earlier in the year. A gardener may have done some intensive paid work for various local people in the evenings and weekends of the summer months. Or a university lecturer may have had a remunerative consultancy or a series of well-paid broadcasts at some point in the year. Remember that extra earnings from a source other than usual employment may not be thought of as a second job. You should probe for all kinds of additional earnings, depending on the nature of the usual employment.

This is laid out as concisely as possible on one page and you are asked to ring 01, 02, 03, etc., as appropriate and then to enter the rates per week and amounts below, carefully writing in the code "01" (i.e. Family Allowances) "02" (i.e. Retirement Pension) and so on so that we are clearly aware of the allowances to which the amounts

refer.

Amounts will sometimes be joint—e.g. retirement pension for man and wife—or will be for several members of the household—e.g. sickness benefit for man and wife and children. In these instances the amount should be entered (if necessary, after the interview) in one column only, under that member of household receiving the payment. Wherever possible encourage informants (especially when elderly) to show you the allowance or pension book.

#### CODE 01 Family Allowances

			F	irst ch	ild	Seco	ond '		ubsequent		
up to April 1968				nil		8s 15s		10s. 17s.	15s. 17s.		
after April 1968 counting children	under	15 0	or up	nil to 19	if s	still in	full-time			or	an
apprentice on low	wages.										

counting children under 1 of u quo 1 of a such mituation deceased paperentice on low wages.

CODE 02 Retirement Pension
Note that the actual amounts vary widely. Increased pensions are paid if retirement is deferred. There are now in addition small graduated state pensions (averaging about 3s.) and pensions may be reduced because of earnings or deficient contribution record. Note that some of these points also apply to other benefits. Pensions and supplementary benefit can be combined in a single part. You will be prompting for supplementary benefit and wherever possible we could like you to list the amount separately (as well as the fact that it is being received). But whenever the rate given to you exceeds the standard rate below you should duck the reason.

Single person (husband) ... £4 10s. 0d.
Wife's income ... £2 16s. 0d.
1st dependent child ... £1 5s. 0d.
2nd dependent child ... £1 5s. 0d.

CODE 03 Standard Widow's Pension
Note: not the widow's allowance which is paid for the first 26 weeks after widowhood.

Widow or widowed mother ... £4 10s. 0d.
1st dependent child ... £1 2s. 6d.
2nd child ... £1 2s. 6d.
3rd and subsequent child ... £1 12s. 6d.
3rd and subsequent child ... £1 12s. 6d.
3rd and subsequent child ... £1 12s. 6d.

widowhood.

Widow or widowed mother

14 10s. 0d.

1st dependent child

22 2s. 6d.

2nd child

1st dependent dependent child

1st dependent dependent child

1st dependent dependent childens dependent dependent childrens allowances.

Widow's Allowance:

Widow's

CODE 07 Industrial Injury Benefit 56 7s. 0d. (with additions for dependants) is payable for the first 26 weeks after injury after which the injured person goes before a Board to have his injury assessed for an individual disablement pension.

CODES 08 and 09 Industrial and Disablement Pensions
The 100 per cent rate is £7 12s. 0d. (with additions for dependants). CODE 09:
Note that these are war pensions, not service pensions included under occupational pensions later in Q. 19.

pensions later in Q. 19.

CODE 10 Maternity Allowance

The standard rate of maternity allowance is £4 a week. It is paid to women who have been paying full national insurance contributions. It begins 11 weeks before the expected confinement and ends after the sixth week following it.

CODE 14 Maternity Grant

This grant is £22 either for home or hospital confinement.

CODE 14 Single Grant

This grant is £22 either for home or hospital continement.

CODE 14 Single Grant

This is officially described as an exceptional needs grant. The Ministry of Social

Security has replaced the former National Assistance Board and you may need to
explain "a grant from the Assistance". Probe carefulls the for all income units
who are not employed, whether or reproduce a supplementary benefit. A large
number of people obtain single significant of the problem of the probl

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## QUESTION 29(c) Estimate of market rent

Proceed as for Q. 27(a)

#### QUESTION 30(a) Income from lodgers or boarders

Be careful not to obtain an inflated total. Amounts may vary according to numbers of boarders and, if necessary, write down separate amounts on this page. If the informant has difficulty in producting an average per week or total in year, obtain last week's GROSS income (taking into account number of boarders) and then work back to get an estimate for the year.

# QUESTION 30(c) Net income

Carefully prompt for services and the cost of providing these services so that you can make an estimate of NET income—"profit" as some people will understand it. In some instances you will have to write down figures for gross amount received and an estimate of the cost of different services. If the informant does not know what his net income has been, make an estimate on the basis of what he tells you about gross payments and cost of services and expenses. Try to obtain a figure net of any tax paid. As before, note that if you cannot do this, you can strike out "after" tax in the box provided. We are asking you to provide a figure both for last week and last year. There may be changes in income (due to loss or arrival of boarders) during the year which are revealed in interview. Remember also that costs may be as great or even greater than receipts. In these cases write in "O" and make a note.

# QUESTION 32 Value of own food or poultry

Try to obtain a weekly average of the value of using own garden, allotment and farm produce. Do not waste too much time on produce amounting in value to less than 10s. a week. Be careful not to give an inflated estimate of the saving. Husbands sometimes exaggerate the value of what they grow in a large garden. What you want is an estimate of what it would cost in the shops to purchase the kind of produce consumed in the home which is grown by the household, LESS all expenses. For a small-holding or farm this means taking account of purchases of stock or seed, wages, payments of fuel bills, etc., in the same way as earlier you explored the income of the self-employed.

# QUESTION 33 Total income last year

In some instances you may have difficulty with an informant who, though willing to answer other questions, is unwilling to answer questions on income, or an informant who is vague or uncertain about details. By adopting a matter of fact approach or by coming back to these questions after dealing with the rest of the questionnaire in an interview, you may overcome the difficulty. If the questions remain unanswered, try the question here as given, adding any other explanation according to your individual style or to the circumstances of the situation. Show the Flashcard and the do your best to arrive at a specific amount. Also do your best to check: "Does that include family allowances, pensions, etc.?" You may be surprised sometimes to find that the informant gradually undends and is prepared to answer many preceding questions. You should also do your best to check whether the total given includes other income units in the household. Try to establish totals for these units in the same way.

1-1-105

## QUESTION 6a Cars, Vans

Note that in Section II you will have noted any car owned by the business or firm and whether it is also used privately. Do not count this car here also but find out whether there is a second car—e.g. wife's. If informant unable to value a vehicle note instead its make, type and year of manufacture to enable us to look up its value.

## QUESTION 6c Debts on vehicles

Note that the question does not apply only to payments which are overdue but to the total sum still owing. You will usually have difficulty in excluding interest from the amount owed. If the amount owed is estimated at less than £50 record the sum and do not take up time making sure that the interest is deducted. But if the amount owed including the interest element is £50 or more ask for the details listed under (c). We will then make an estimate in the office.

#### **QUESTION 7** Life Insurance

If there is more than one policy add up the payments and, if necessary, note any difference in frequency or years of payment. Note that our main object is to establish the equivalent current value in cash of policies they hold. The majority of households will hold policies of little current value and you will see that if they pay less than 10s. a week we do not ask for any details.

# QUESTION 8 Value of saleable assets

Please note that we do not envisage that goods in everyday use — beds, blankets, basic furniture, crockery, clothes — need to be valued. We are interested only in items of value that could be sold without serious detriment to the household and its daily life if some ready cash was badly needed. Jewellery, furs, stamp collections, works of art, antiques, and collections of books, might be sold and we need to obtain an approximate estimate of their total current worth. Naturally enough we cannot expect precise valuations and you will find the minimum value of £25 for an article (or a group of articles — e.g. a number of pieces of jewellery) helpful in avoiding protracted discussion of the value of articles used every day in the home.

# QUESTION 9 Other assets

Rarely will there be any kind of asset not covered by our other questions. But by asking this general question you may be given information that belongs in the answer to another question. The informant may have misunderstood a question. But be careful not to include an item here which is already covered elsewhere.

# QUESTIONS 10 & 11 General assets sold and windfalls

It may be difficult for you to secure an estimate of money raised or spent on "ordinary living expenses" but you will find that our object is fairly clear and once you understand it you can probe for an estimate. We do not want information about sums of money invested in new assets, in replacing old assets (e.g. property, including houses and cars) and in savings, but only information about sums of money spent in the ordinary way on housekeeping, food, clothing, and entertainment. An estimate is better than nothing. Note that we are not asking you to waste time checking small amounts of less than £25.

# QUESTION 10 Assets sold in last 12 months

Some people, especially the elderly, will have sold some of their assets in the last 12 months to bolster a low income. This can be an important contribution to their standard of living. Savings—Note that each item should be prompted carefully, especially to persons who have already told you they have sizeable amounts in savings, stocks and shares, etc. Note that we are not interested in this question in total sums which amount to less than £25 in the 12 months. Nor are we interested in amounts that may have been saved from income and spent in the same year (e.g. savings for Christmas or a holiday).

Partial use of sales or eavings for living avenues. In some

Partial use of sales or savings for living expenses—In some cases property might have been sold, say, and part of the money spent but part of it saved. Try to get a total estimate only of the sum spent on ordinary living expenses.

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# VI HEALTH AND DISABILITY

# QUESTION 1 Health

Do not probe for the names of disabling illnesses or conditions, unless the informant happens to mention them.

# QUESTION 2 Unwell today

Note that the emphasis is on "today" and that you are instructed to complete the questionnaire as if all questions applied to the date when you first made contact with the household. This means that if you have postponed an interview because of illness you should ask all the questions about the day you first called.

# QUESTION 2a Off work

Check with the work record (page 8) where weeks off work will have been established. But here the information is needed as the basis for general questions about current illness and disability.

# QUESTION 2a (i) & b (i) Number of weeks

If more than a year write "52". If the informant cannot be sure of the exact number and there is uncertainty whether it is less or more than eight weeks seek confirmation of the exact period from the individual concerned at a second call if necessary.

# QUESTION 2c Regularly

That is, at least once a month for the past three months in connection with the present illness or disability.

# QUESTION 3 Condition affecting activity

This question is designed to prepare the ground for the all-important Q. 7. You are not asked to trace every conceivable disability or condition from which people may suffer. Many of them, anyway, will not know diagnostic terms even if you ask them. Instead, you ask about conditions which restrict activity, show Flashcard No. 6 (which is nearly the same list as prompted verbally) and code any part of the body or faculty with which "trouble" is reported. You do not explore all possible effects but only a few examples of effects in which we are particularly interested. Remember you are only trying to find out about certain conditions, not every condition.

Pay particular attention to the need to prompt for any trouble with nerves".

# Reading ordinary print

Note that your code "No" only if a person cannot read print in a newspaper. Do not code "No" if a person merely has difficulty. For someone who cannot read interpret the question as "seeing" print in newspaper. We are interested at this point in sight not literacy

# Hearing

Note that if an informant does not admit difficulty with hearing but it is observed, you can code accordingly.

# QUESTION 4 Special schools & centres

This question is asked only of persons who have been ill and off work or confined to bed or the house for eight weeks or more continuously, and those who are coded for any item in Question 3.

#### QUESTION 5 Date of onset of sickness or disabling condition

Our object is to establish the year of onset but the question is worded 'first have any condition' so as to allow for the fact that some conditions develop out of others. For persons with a disabling condition you ask, in effect, when all the trouble started.

#### Previous occupation

In the section on Employment you have already asked for the last occupation of everyone not now at work (p. 7). Some people change their occupation because of a disabling condition before finally being obliged to give up work. You should probe for the (previous) occupation which people had before any history of illness or disability started.

#### QUESTION 6 Mobility

You should code people according to their usual mobility, taking no account of a temporary illness or injury. "Usual mobility" may be interpreted as "for at least eight weeks and unlikely to become more mobile in the immediate future" or "for less than eight weeks but unlikely to become more mobile within at least that total period." Someone who spends most of the time in bed and needs help to get out to sit in a chair is defined as bedfast. Someone who can get out of his bed into a chair or wheelchair and who can walk indoors but not even a few yards outdoors without help is defined as housebound. The test is whether someone can walk on his own (without the assistance or company of any other person — though with or without sticks or crutches).

# QUESTION 7 Incapacity

In prompting this series of questions you may find it simplest to ask the question without the variation in brackets, unless it seems appropriate. Remember you are asking whether they have any difficulty in doing X. Sometimes certain questions will not apply to particular people or to particular situations. You will meet people who do not (or say they do not) wash down, negotiate stairs (living in bungalows), go shopping and do housework (especially some men). The question should then be asked in terms of "But would you have any difficulty in doing X if you had to?" The codes 0, 1, 2 are listed in increasing order of difficulty and you should check that you ring one of them for each item.

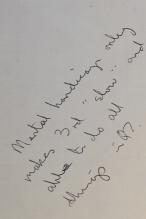
### QUESTION 7e

It would be insensitive and unnecessary to ask questions about the daily activities of the bedfast. They are therefore excluded from this question and the rest of the series. You may encounter other people (e.g. advanced obesity) of whom it is clear that they cannot do certain activities. You may refrain from putting questions to them. The same is true of any situations in which the questions are likely to cause great distress. BUT AS A GENERAL RULE QUESTIONS 7 (e) to (i) SHOULD BE ASKED FOR ALL OTHER THAN THE BEDFAST AND CHAIRFAST.

# QUESTIONS 8 & 9 Variation in incapacity

These questions explore whether the pattern of answers to Question 7 is permanent. Question 8 seeks any indication of seasonal variations (e.g. bronchitis) and Question 9 day-to-day variations in the effects of disability.

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#### **QUESTION 13**

NHS means free, wholly paid for by the National Health Service. Private and amenity (paying) beds in NHS hospitals should be coded as private.

### QUESTION 13(b) Number of nights

If a person has had two or more spells in hospital add the total number of nights together.  $\,$ 

#### QUESTION 13(c) Name of hospital

This will be used in the office to code type of hospital.

### OUESTION 14

Ill in bed means actually in bed for at least half the day.

#### **QUESTION 15**

Visits by and to a doctor will include calls when a person is no longer in bed but up and about. The questions are not, therefore, dependent on the answer yes to Q. 14. When the household is large and/or when there have been several visits it may take you a little time to obtain a reliable answer. Remember that in cases of difficulty it is usually best to approach the answer by asking: "When did you last see your doctor?" "And when was the time before that?" "So that means you saw your doctor seven times altogether in the last 12 months? "Remember that we want to count each consultation, even if there are two consultations on one day or on succeeding days. Remember also to include locums and other (alternative) doctor seen in this period.

### QUESTION 15(c) Visits paid for

If the informant is a wife who makes a visit to her NHS doctor and pays later for the pill, which he prescribes, this should still be counted as a NHS visit.

## **QUESTION 16** Spectacles

Most people pay in part for spectacles even under the NHS but some obtain them free by paying and then claiming a refund on test of means (by the SBC).

# QUESTION 18 Doctor at hospital

It is the number of occasions we want to know, not the number of doctors seen at the hospital.

Remember to ask number of visits, not number of courses of treatment. Home help

We are interested only in the use of a local council's Home Help Service.

# Someone from the Welfare

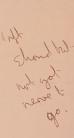
We mean a social worker or officer fro ma Council health, welfare or children's department who is concerned with some aspect of family welfare. Include a health visitor, say, but not an officer from the Supplementary Benefits Commission or someone from a voluntary organisation — like the WVS or Salvation Army.

# QUESTION 18(a) Paying a dentist

The point is that very poor people can get free dentures and do not have to pay the  ${\pm}1$  for a course of treatment.

### QUESTION 18(b) Home help

Some councils charge for a home help's service on test of means.



#### INCOME IN KIND

General

This section aims to discover the major exchanges of services and gifts between the household and relatives or friends living elsewhere. One major problem is that people ordinarily take for granted the exchanges between themselves and their closest relatives. When being asked questions about "help" and "gifts" a housewife may not think of her mother, or her husband's mother, who lives nearby. A grandfather may not think of his daily activity of seeing a grandchild home from school. The first question is designed to help overcome this problem. You should remember that most households in the UK have frequent contact with a relative (either of a wife or a husband or of both) living elsewhere in the locality. Remember that independently of his wife a husband may see someone in his family (eg: his mother or a brother at work) every day. It will be very unusual if you make no entry in the box alonside Q. 1, so probe for likely relatives (eg: parents in the case of young and middle-aged people, brothers and sisters in the case of unmarried people, sons and daughters in the case of the elderly). In the remaining questions the contacts with such relatives are a likely indication of a flow of services or small gifts. Note that earning members of the household should normally be asked these questions independently of the housewife. the housewife.

# QUESTION 1 Relatives seen frequently

The question is designed to establish the existence of the relatives who have the most frequent contact with members of the household. Note that you ask "any of your family or a relative". The alternative wording will help to avoid information about really close relatives — eg: parents and children — who are thought of as "family" or even as members of a common household rather than as "relatives". By "most" days in the week is meant at least four of the seven days.

# QUESTION 2 Help given

The unspoken assumption in the question is that these must be unpaid services. Prompt the items in the list carefully, emphasising those which are appropriate to the age or social situation of different members of the household. Make direct reference to the relatives listed in Q. 1. For example: "You say you see your mother every day. Do you do any of these things for her? And what about your sister?" Note that you prompt also for help given to friends and neighbours.

If two or three different services are undertaken, add together the informant's estimates of the time taken. Since the services are unpaid you should not expect informants to be able to give more than an approximate estimate of the time taken (that is, the time spent in the performance of the job, not interruptions for tea and conversations, etc).

# QUESTION 3 Help received

The question reverses Q. 2 and proceed as in that question. Check in whatever way seems appropriate to establish the unpaid services being performed for members of the household. Again the question should be repeated for relatives seen frequently. "You've told me you see your mother every day. Does she do any of these things for you?" Two separate people might do the cleaning, for example. Add the hours together.



# QUESTION 4 Emergency help

Since this is rather a general question specific acts may be forgotten. Probe as seems appropriate in the light of previous answers. Most people have occasional help from family or friends in the neighbourhood.

#### QUESTION 5 Gifts regularly made

This is the counterpart of Q. 2, dealing with gifts or commodities rather than services. Again repeat the question in reference to relatives seen often. Note that a meal that is given is distinct from the service of preparing a meal (prompted in Q. 2). Obtain the best total estimate that you can of the worth of these gifts, however rough. AN 3 ogre fræðuldir

# QUESTION 6 Occasional gifts made

We do not wish to waste time on occasional gifts of a value of less than

# QUESTION 7 Gifts (regularly) received

This is the counterpart of Q. 3. Refer to relatives seen frequently and repeat the question. Note that meals consumed should also be coded in this question. The service (of preparing them) was included under Q. 3. Probe according to the answers made previously.

### QUESTION 8 Occasional gifts received

Do not waste time inquiring about gifts of a value of less than £25.

#### QUESTION 9 Staying overnight

The question concentrates on holidays and stays which are directly or indirectly paid for or subsidised by relatives and friends. It may be difficult to obtain an estimate of saving. We have in mind not only the instance of holiday but also an elderly person or a child staying with a member of the family for a lengthy period of the year during a time of loneliness or financial difficulty. Note that space allows only 8 columns on this page. In the unlikely event of interviewing in a household with 9 or 10 persons write in the details for the 9th and 10th persons lower on the page.

# QUESTION 9 (b) Saving

Note that there are two alternatives in the question. The saving from staying in a relative's or a friend's home should be estimated in terms of the comparable cost of living at home. The saving from being taken on holiday should be estimated in terms of the cost of going on holiday on one's own.

This question reverses Q. 9 but estimates of cost should be written into the column allocated for the housewife.

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#### IX STYLE OF LIVING

This section aims to find out some ways in which people spend their time, how they manage on their incomes, what kinds of things they buy and do, and how they feel about their situation. Most of the questions are pre-coded (but interviewers are urged to write any interesting comments on the blank spaces in the questionnaire or on the back). It is hoped that the answers will put some flesh on the income skeleton you have painstakingly built up in the rest of the questionnaire.

#### QUESTION 1 Holidays

Note that this question immediately follows Questions 9 and 10 of Section VIII. Question 9 of Section VIII refers only to staying in the homes of relatives and friends or being subsidised by them on a joint holiday. Question 1 in this section applies to all "holidays" (as understood by the informant) which are away from home, excluding only those which were spent actually in the homes of relatives or friends. If there was more than one holiday add together their duration and code accordingly in Question 1 (a).

### QUESTION 2 Meals out

Care should be taken because people may forget meals which were incidental to the visit. By "snack" you should understand something more than a biscuit and cup of tea, say at least a sandwich. Note that in this question and in later questions there are certain persons whom it is not expected you should code. Thus children under the age of 15 should be coded DNA.

## QUESTION 3 Friends to meals

Note that it is possible to code both "Yes, relative" and "Yes, friend".

# QUESTION 4 Friends in to play

There are few simple questions which can be asked about the child's own standard of living and social life. Some homes are too poor for the child to bring his friends in, so stress in the house.

# QUESTION 5 Afternoons and evenings out

The key point is entertainment for which someone spends money (youth clubs require entrance and weekly fees; scouts, guides, etc., require uniform and 'bus fares for outings). Examples of leisure-time activities will vary according to the age of the person to whom the question is addressed and you should probe accordingly. (Note that while we do not ask for amounts of expenditure we try to find the relative frequency of all forms of entertainments so that we can see how it varies with income.)

# QUESTION 6 Church

Accept any religious sect or denomination which may be mentioned.

men in way in

#### QUESTION 7 Food

Actual nutritional levels cannot be established by an interview of this kind, but it is hoped that these questions will show very roughly (i) whether a family member goes short of food occasionally, (ii) whether the family is able to buy relatively expensive foods frequently, (iii) whether any member of the family goes short of food occasionally, and (iv) to what extent patterns of food consumption vary with income.

(a) Cooked breakfast
Many women do not eat breakfast. Bacon and eggs is only an example.
Others would be boiled or fried egg, haddock, kipper, etc. But not porridge, toast, fried bread or potatoes (the distinction is between carbohydrates and other foods)

No cooked meal Stress the whole day. A heavy breakfast but nothing later, or a heavy l at supper-time will not count as going without a cooked meal during the day.

## (c)

(c) Fresh meat

This will be difficult for households where children have school dinners, or members of the household eat canteen meals. It would be reasonable to code such persons "Yes" in the absence of any better information. It is highly possible that some housewives may have very little fresh meat (defined to include chicken, chops, frozen meat of any kind but not corned beef, tinner meat, boiled ham or sausages). Care is needed as meateating is probably over-stated, and when there is meat the men in the household and not the women may have it.

#### QUESTION 8 (a) Joint

Accept what the informant understands by a joint.

#### QUESTION 8 (b) and (c) Milk

Do not include school milk (a correction for this will be made in the office). Check for extra milk at weekends. Include sterilised milk ("stera") as fresh. Some houses buy milk in powder or liquid in tins for babies too, but do not attempt to assess the quantities of this. Just make a note that it

# QUESTION 9 (b) Clothing

Clothing cheques are "Provident" cheques and the like where a cheque for £1, for example, entitles a person to shop at certain shops and repayment is made at 1s. in the £1 for 21 weeks. Clubs include any kind of arrangement through a catalogue, shop, or door-to-door salesman.

# QUESTION 9 (c) and (d) Spending on clothing clubs

Some clubs include coal and furniture as well as clothes; try to get an estimate of the proportion of money spent on clothes. Informants often give a maximum figure, when in fact they miss or only pay something on account.

# QUESTION 11 Adequate footwear

Includes state of repair as well as fit. Plimsolls and sandals in winter are not adequate, nor are boots alone adequate for summer. Plastic sandals are coded not adequate, unless there are other shoes.

# QUESTION 12 Smoking, pools and betting

Smoking is often underestimated in surveys. By asking quantities we hope to be able to work out roughly the expenditure. Note if cigars and not cigarettes. Take care to make betting seem a very common activity (which it is, of course), since information may not readily be forthcoming in the context of all these questions on shortages.

# QUESTION 13 Christmas

Make sure that the sum you have is the extra expense on top of normal housekeeping for the household unit.

# QUESTION 19 Housekeeping and board

QUESTION 19 Housekeeping and board

The question refers to ALL INCOME RECIPIENTS including pensioners, as well as earners, who contribute to the housekeeping expenses. Be careful that you probe for everyone in the house, including adolescent earners. Sometimes the actual sum available for housekeeping will be quite different from that suggested by the total income of the household. The husband or teenagers may retain quite large sums not only for their own use but because the pattern of responsibility in one household for expenditure may be different from that in another household which has the same composition. Housekeeping can be a touchy point if both husband and wife are present, and it is perhaps best dealt with by interviewing one of them on their own (the housewife preferably) and, if possible, checking later with the other (the husband). If both husband and wife are present avoid expressing any surprise or criticism if you think the housekeeping is small. Also avoid indicating any opinion on the question of whether wage-earners should pay bills. Try to imply that all arrangements are equally possible. We have listed the common ones, but there will be others. REMEMBER TO CODE EACH INCOME RECIPIENT. CODE EACH INCOME RECIPIENT.

## QUESTION 19 (b) Money back

This can be daily fares, insurances or clubs paid, dinner money, or simply "spending money". Some teenagers hand over their wages but get clothing bought. Usually this question will apply to teenagers, but some husbands may get money from the housekeeping for their cigarettes and beer mid-week.

# QUESTION 19 (c) Payment of housekeeping bills

Often the husband will pay some larger bills, but alternatively he may pay housekeeping but expect to "help out" if a heavy bill comes in. We realise that an estimate may be rough but try to get an average contribution. Teenage children may buy food as "treats" for the household from the money they retain. Again try for an average.

### QUESTION 20 Long-term saving

We are not interested in asking here whether the informant has savings (that was asked in Section V). Nor are we interested here in asking for short-term saving. Instead the question explores whether at the present time the informant manages to put aside savings for a long-term objective.

# QUESTION 21 Ten years ago

To give us some idea of fluctuating fortunes we ask what things were like ten years ago. Some persons aged 35 or over will have been at home in their parents' households ten years ago and therefore we have to find what was the composition of the household. In any case, we require an estimate of the total money flowing into the household, and the number of adults and children that were supported at that time. Give the informant time to recollect. And check that income includes pensions, family allowances, etc. Fortunately, the informant will already have some idea of what you are after from the detailed questions asked earlier.

# QUESTION 23 Poor now

Stress genuinely and try to avoid facetiousness at this point. Question 23 (a) explores what the informant understands by feeling "poor". If the word "poor" seems inappropriate use the alternative "very hard up".

# QUESTION 24 Poverty

Stress the word "poverty". Do not explain what you think it means if year asked. Seek from the informant his definition and write it in the box as clearly as you can.

# QUESTION 25 Voting

Ask for those old enough to have voted in the last election (March 1965). We are not concerned who they voted for (although they will probably say) but would like to know if they are sufficiently involved to vote at all. Be careful to reassure people that this is confidential and as far as you are concerned non-voting is blameless—many people consider that voting is legally compulsory or morally obligatory and so voting figures are over-estimated. Try to get a clear recollection by fixing the incident (time of day, who they went with) if necessary. Stress National, not local elections.

#### QUESTION 26 Action on poverty

We are interested in what the informant thinks can be done. Give as full an answer as possible.

Please write in any additional notes.

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ASK CHIEF WAGE EARNER/H.O.H. CODE C.W.E./H.O.H. ONLY 23. \* Do you think you could GENUINELY say you are poor now? — X Does X Does Not Apply SKIP TO Q.24 Y all the time of ASK Q.23(a) of Sometimes of New Point o PROMPT AND CODE ONE ONLY 3 at weekends
4 mid-week
5 at Christmas (a) Do you feel poor at any of these times or in any of these situations? PROMPT AND 5 at Christmas
6 with some of your friends
7 with some of your relatives
8 with some of the people round here
9 other (SPECIFY) CODE ALL THAT APPLY FOR CHIEF WAGE EARNER/H.O.H.
24. (a) There's been a lot of talk about poverty. Do you think there's such a thing as REAL poverty these days? \*\* CODE C.W.E./H.O.H. ONLY Does Not Apply SKIP TO (b) What would you describe as poverty? - WRITE IN ANSWER there rdition in 30's Leaper of Long n hingo e broge and hilling of hose reien (c) Would you say that if people are in poverty its mainly X - their own fault?
Y - the Government's fault?
O - the fault of their education?
AND CODE
ONE ONLY

X - their own fault?
The Government's fault?
O - the fault of their education?
ONE ONLY

2 - anything else? (SPECIFY) 3 - a combination of (some of) these? 4 - none of these? 5 DK ASK CHIEF WAGE EARNER AND HOUSEWIFE ABOUT ALL AGED 23 AND OVER 25. Do you mind telling me if you voted in the last General Election (I don't mean who you voted for, Just whether you voted?) \* ALL AGED 23 & OVER yes, voted ASK CHIEF WAGE EARNER/H.O.H.
26. If there is poverty what do you think can be done about it? CODE C.W.E./H.O.H. ONLY nothing DK WRITE IN ANSWER the God

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#### INTERVIEWER PLEASE CODE ALL THAT APPLY AFTER INTERVIEW

- (a) Household in which there is a child, one of whose parents is not resident
- (b) Household consisting of woman and adult dependants
- Household in which there are five or more dependent children
- Household containing an adult who has been unemployed for eight weeks (consecutively or in last 12 months)
- Household containing an adult under 65 years of age who has been ill or injured for eight weeks (consecutively or in last 12 months)
- Household containing a disabled adult under 65 (a) disabled
  - (b) borderline disabled
- Household containing a disabled or handicapped child (including child ill or injured for eight weeks or more)
- Household containing a person aged 65 or over who has been bedfast or ill for eight weeks or more or who is otherwise severely incapacitated
- Household in which there are
  (a) earners, none earning £12 a week or more
  (b) adult male earners (aged 21 to 64) earning less than £14 a week
- Household in which there are persons who are (a) non-white
- - (b) born in Eire





# COMPOSITION OF HOUSEHOLD: CODES (Q. 10, p. 3) Man: and widowed or separated daughter Woman: and widowed or separated son Woman: and widowed or separated daughter Otherwise two generations: all related Otherwise two generations: at least one person not related to any other Other (SPECIFY) One generation 221 222 223 224 ne generation Man alone: aged 60 or over Man alone: aged 60 or over Moma alone: aged 60 or over Woman alone: aged 60 or over Woman alone: aged 60 or over Husband and wife: both aged 60 or over Husband and wife: both aged 60 or over Husband and wife: both under 60 Man and woman: otherwise related Man and woman: unrelated Two or more men only: related Two or more men only: unrelated Two or more women only: unrelated Two or more women only: unrelated Three generation Man, son and d-in-law, grandchildren: all under 15 ... Man, son and d-in-law, grandchildren: at least one under 15 and one over 15 .... Man, daughter & son-in-law, grandchildren: all under 301 302 Man, daughter & son-in-law, grandchildren: all under 15 Man, daughter and son-in-law, grandchildren: at least one under 15 and one over 15 Woman, son and di-in-law, grandchildren: all under 15 Woman, son and di-in-law, grandchildren: at least one under 15, one over 15 Woman, daughter and son-in-law, grandchildren: all under 15 Woman, daughter and son-in-law, grandchildren: all least one under 15, one over 15 Married couple, married child and child-in-law, grand-children under 15 Otherwise 3-generations: —all persons related, at least one child under 15 —all persons related Other (SPECIFY) 303 Two or more women only: unrelated Other (SPECIFY) 114 304 305 wo generation Man, wife: + 1 child under 15 Man, wife: + 2 children both under 15 Man, wife: + 3 children all under 15 Man, wife: + 4 or more children all under 15 Man, wife: + 4 or more children all under 15 Man, wife: + children, at least 1 under 15 and at least 1 over 15, none married Man, wife: + children all over 15, at least 1 aged 25 or over, none married Man and children both under 15 Man and two children both under 15 Man and two children both under 15 Man and two children both under 15 Man and children at least one under and one over 15, none married Man and children all over 15 at least one 25 or over, none married Man and children all over 15 at least one 25 or over, none married Woman: and one child under 15 Woman: and two children both under 15 Woman: and children, at least one under and one over 15, none married Woman: and children, all aged 15-24, none married Moman: and children, all aged 15-24, none married Man: and widowed or separated son Two generation 306 $\begin{array}{c} 203 \\ 204 \end{array}$ 307 308 309 207 208 310 314 Four generation DESCRIBE COMPOSITION BELOW