**CROSS-INVESTMENT PARADATA PROJECT – TOPIC GUIDE – ADMINISTRATOR INTERVIEWS**

**Establishing role working practices:**

How recruited to the project, role requirements, how long worked on project, changes in working practices.

**Team ethos:**

Ethos of team and how established, understanding of research questions, confidence of team with regard to codes and quality of data.

**Team dynamics, communication and hierarchies/positioning:**

Relationships with other team members, support and opportunities to meet with colleagues and discuss work, role and use of paradata.

**Debriefing researchers:**

Arrangements for debriefing, areas discussed in debriefing, role and use of paradata.

**Interventions:**

Process of deciding whether to intervene on behalf of interviewees, desire to intervene.

**Vision for the project:**

Deciding on outputs, opportunities to contribute to outputs, impact envisaged, changes to vision as project progressed.

**Background of administrators:**

Socio-economic and demographic background of adminstrator, similarity of background to interviewees; tendency/ability to empathise with interviewee, cultural similarities/differences.

**Emotional and personal impact:**

Thoughts and feelings about interview situation and content, use of paradata to record this.

**Lessons:**

Lessons learnt from the research. What could have been done differently?

**Perceived political and social impact:**

Ideas about the political and social impacts of the study.